

MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING – SEPTEMBER 30, 2024

Call to Order: Chairman Bob Knueppel called the meeting to order at 6:00 p.m.

Trustees Present: Bob Knueppel, Ted Engelbart, and Andy Buchanan

Others Present: Laurie Buchanan and Nathan Schoenike

Discuss/Approve Minutes from 9/5/24 Committee Meeting:

Ted motioned to approve the minutes as presented, 2nd by Andy. Motion carried.

Discuss/Recommend Purchase of Leaf Blower with Unused Funds:

Nathan presented a quote of \$699.99 from Ballweg for a Stihl leaf blower that he would like to purchase. It has the power needed to do a much quicker and cleaner job in the parks. There are unused funds in the Machinery and Equipment Repair and Maintenance account because we will not be using the \$2,500 to purchase new tires for the front-end loader. Ted motioned to recommend the approval of this purchase from that account to the Village Board, seconded by Bob. The motion carried. Bob will put this topic on the Village Board agenda for October 14th.

Discuss/Recommend Additional Bill for Roof Project at the Village Garage:

Nathan presented an invoice from All Season Improvements for \$530.00 less than the original invoice. This was for replacing some rotten roof boards, replacing gutter and downspouts, and for removing and replacing ceiling drywall that was not part of his original quote. He also had him come back and finish the soffit and fascia that was part of the original quote for doing the roof. Andy motioned to recommend to the Village Board to approve the new invoice for \$3,982.00 out of the borrowed funds for this roof project, seconded by Ted. The motion carried. Bob will put this topic on the Village Board agenda for October 14th.

Update on Future Utility Alley Project:

Nathan gave an update on the Water Utility project that is being planned for next year for the alley by the Post Office running from E. Griffith St. to E. Anthony St. They will be installing a storm water catch basin about 1/3 of the alley distance from E. Anthony to help catch the water coming off the road surface that now runs into the backyards and flooding those residents on S. Ann St. That cost, which is unknown at this time, will have to be paid by the Village.

Discuss/Recommend Budget Proposals for 2025:

Kim will update the Badgerland (LRS) Contract Garbage and Recycling Special fees. We have a new five-year contract with them, with no increase the first year.

The following items are points of suggested change:

Revenues

Public Charges for Services:

1. \$500 increase in Cemetery/Cremation Grave Opening. We are increasing the charge from \$850 to \$900 for each regular contracted grave opening.

Expenditures

Garages & Sheds:

1. \$300 decrease in Heating Charges
 - a) Garage and doors/windows have just been repaired and better insulated
2. \$800 increase in Repair & Maintenance
 - a) Repair inside with drywall, insulation, paint, and outlets

Machinery & Equipment:

1. \$50 increase in Gas and Oil
2. \$2,500 decrease in Repair & Maintenance Supplies
 - a) Tires were replaced on Loader
3. \$1,125 decrease in Contracted Services
 - a) Reduced the estimated hours for Dennis Hundt to do repairs

4. \$1,000 increase in Capital Outlay Pickup
 - a) Nathan is proposing to purchase a Bobcat Tool-cat and accessories and use all of the existing funds in this account and others to fund it. The old pickup must be removed from service and the Big John Deere tractor is hardly used. See attached spreadsheet to see explanation.

Streets:

1. \$35,000 increase in Sealcoating /Crack-filling
2. Instead of borrowing for this we will be budgeting with revenue from the newly implemented Wheel Tax

Snow and Ice Control:

1. \$1,000 decrease in Contracted Services
 - a) Mi-De used less for snow removal
2. Capital Outlay- Big JD will be replaced by Bobcat

Traffic Control:

1. \$400 increase in Operating Supplies
 - a) For County to paint center lines on Juneau and Rubicon Streets
 - b) For NR Asphalt to paint all other lines on Main St. and others

Tree & Brush Control:

1. \$3,975 decrease in Contracted Services-K&B, Puls
 - a) No work for K&B

Sidewalks:

1. \$200 increase in Capital Outlay-Sidewalks
 - a) \$1,500 for Safe Step and \$1,700 for K&B to remove tree roots by Bishop property on S. Ridge St. per our agreement at September Board meeting

Weed Control:

1. \$600 increase in Operating Supplies
 - a) \$300 to spray park shoreline
 - b) \$300 to purchase a pull behind sprayer

Cemetery:

1. \$500 increase in Grave Opening Charges
 - a) Bob Acterburg contract increased by \$50 per grave
2. \$5,000 increase in Contracted Services - Husty Lawns
 - a) Increase for cutting weekly and trimming bi-weekly
3. \$1,400 increase in Contracted Services – K&B
 - a) Trees need trimming

Bob will put the purchase of the Bobcat Tool-cat on the October 14th Board meeting agenda.

Adjourn:

With no further business Ted made a motion to adjourn at 8:10 p.m., 2nd by Andy. The motion carried.

Minutes submitted by Bob Knueppel, Public Works Chairman