

**MINUTES FROM THE FINANCE AND ADMINISTRATION COMMITTEE:  
SEPTEMBER 23, 2019**

**Committee Present:** Mary Jensen, Josh Prescher and Dave Vinz

**Others Present:** Kim Hopfinger and Mike Grant

The meeting was called to order by Finance and Administration chairman Mary Jensen at 10:05am.

**Discuss/Approve Minutes from August 26, 2019 Finance Meeting:**

Dave made a motion, seconded by Josh, to approve the minutes from the August 26, 2019 finance committee meeting as presented. The motion carried unanimously.

**Review August Budget Report:**

The committee reviewed the budget report through August 2019.

**Review Village Fee Schedule:**

The committee reviewed the current Village Fee schedule. The committee did not have any recommendations for changing any fees. There were a few items on the schedule that could be removed as they are no longer applicable. Kim stated she would make changes to building inspection fees once she received the 2020 rates from General Engineering. Those are set by General Engineering.

**Begin Discussion on 2020 Budget:**

The committee will dig deeper into budget numbers once other committees have their numbers to Kim. There are still many unknown factors that play into the budget numbers. There is also the subject of outsourcing garbage and recycling to be determined. The budget will be an ongoing agenda item.

**Discuss Fire department Changing their Fiscal Year:**

Josh stated that the Fire Department is looking at changing their fiscal year. The committee didn't think this would affect how the Village would budget for the fire department. We will discuss at next committee meeting to get an update from Josh.

**Discuss Future EMS Service:**

There is a meeting tonight in Lebanon to discuss the future of EMS service with Lebanon. Mike and Josh will have more information after the meeting. It may take a few meetings before anything is resolved. This will be a finance agenda item in October.

**Set Next Finance Committee Meeting Date:**

A finance committee meeting was scheduled for Monday October 21, 2019 at 10:00am. With no further business before this committee, Mary made a motion, seconded by Mike, to adjourn. The motion carried.