

MINUTES OF THE REGULAR BOARD MEETING

OCTOBER 9, 2023

The regular board meeting of the Village of Hustisford was called to order by Village President Laurie Buchanan at 201 South Lake Street, Hustisford, Wisconsin at 7:00PM in accordance with the Notice of Meeting delivered to trustees on October 6, 2023

Trustees Present: Bob Knueppel, Ted Engelbart, Cynthia Stroessner, Ken Westphal, Jay Huncosky and Andy Buchanan

Trustees Absent: None

Others Present: Roger Zubke, Nathan Schoenike, Todd Tessmann, Nicole Mszal, Jim Murray, Mark Mahan, Tanya Lemke and Kim Hopfinger

Public Appearances:

Jim Murray, Mark Mahan, and Tanya Lemke appeared on behalf of the Path of Hustisford Community Gateways Committee to present proposals of new lighting they would like to put on the bridge by Tweedy Street, and also the walkway along the river on Ann Street. The concepts for these lighting designs came about from community input at their meetings as to what improvements people would like to see in the park areas in the Village of Hustisford. The lighting projects would be funded by the Path of Hustisford Group from donations and grants.

Andy made a motion, seconded by Ted, to approve the Path of Hustisford Group to proceed with plans for the 2 lighting projects. The motion carried unanimously. Kim will write a letter of support from the Village to be used when the group starts to apply for grants.

Minutes:

Cynthia made a motion, seconded by Jay, to approve the September full board meeting minutes as presented. The motion carried unanimously.

Bills:

Andy made a motion, seconded by Cynthia, to approve the September bills with checks #46044- #46077 for a total of \$73,057.51. The motion carried unanimously.

Utility:

President Buchanan read a letter of resignation from utility commissioner Don Baumann. After many years of dedication to the commission, he would like to step down. Todd is recommending that the board appoint former village board member Josh Prescher to fill Don's seat on the commission. Ted made a motion, seconded by Laurie, to appoint Josh Prescher to the utility commission effective immediately. The motion carried unanimously.

Police Committee:

Chief Greg Kaepernick was out of town for training. Police Committee chairman Ted Engelbart presented the monthly police report.

Ted made a motion, seconded by Jay, to approve a new format for street use applications. The applicants would now be required to have a meeting with the Chief to go over details of the event before being approved. The board agreed this would be a good idea. Ted made a motion, seconded by Jay, to approve the new format for street use permits. The motion carried unanimously. A copy of the revised form is attached to these minutes.

Cynthia made a motion, seconded by Ted, to set Trick or Treat for Sunday October 29th from 2pm-4pm. The motion carried unanimously.

Finance Committee:

At the August regular board meeting the board approved the recommendation from the finance and administration committee to add the following items to the last sentence of 245-12 B(6) after the word building materials: wood, bricks, pallets, cement blocks, or any unsightly debris which substantially depreciates property values in the neighborhood. After more review by Chief Kaepernick, it was discovered that Chapter 245-12 is part of Article III which is for Commercial Property. The finance and administration committee would like this to also be in the residential section of the code. Chief Kaepernick told the committee, that the enforcement of Chapter 245 Articles III and IV is to be done by the building inspector, per the ordinance so the police department technically does not have the authority to enforce the ordinances in those two articles. Chief Kaepernick suggested to the committee that the language be added to Ordinance Chapter 229 Nuisances. The police department does have the authority to enforce the ordinances in this chapter. He suggested it be added to Chapter 229-6 as (P).

Jay made a motion, seconded by Ted, to add the following language to Chapter 229-6 as (P):

(P) Yard areas. Yard areas of all zoning districts shall not be permitted to deteriorate or remain in a condition that is not in accord with the following: Yard areas shall be kept in a clean and sanitary condition, free from any accumulation of combustible or noncombustible materials (which are not used as an integral part of the authorized business carried out on the premises), debris, or refuse. Unless in a properly zoned district and screened by a visual barrier at least six feet high, yards shall not be used to store appliances, furnaces, water heaters, water softeners, building materials not used within five days, wood, bricks, pallets, cement blocks or any unsightly bulk debris which substantially depreciates property values in the neighborhood, unless these items are raw materials used in the business carried out on the premises.

The motion was carried, with Ken opposed.

There was discussion on the proposed 2024 Fire Department Budget.

The proposed Village contribution for 2024 would be \$63,600. This is an increase of \$7,450 from the 2023 village contribution. The operating budget is increasing by a total of \$15,500 over 2023. The capital outlay replacement fund is increasing \$6,992 over 2023. The proposed amount to go into the replacement fund for 2024 is \$76,992 and the proposed operating budget is \$216,394. Andy made a motion, seconded by Ted, to approve the 2024 Fire Department Budget. The motion carried with Jay abstaining. There will be a joint meeting with the Fire Department and The Town of Hustisford to go over the budget on Wednesday October 18th at 7:30pm at the Fire Station. Should questions or concerns

arise in that discussion concerning the joint municipality's ability to agree on the budget, this will be addressed at that meeting. A copy of this budget is attached to these minutes.

There was discussion on the proposed 2024 Library Budget.

The 2024 proposed Library budget has an increase of \$5,000 in the operating budget and also an additional \$2,500 for capital outlay for the Village portion. The total amount for the Village portion would be \$60,000 for operating and \$2,500 for capital outlay for a total increase of \$7,500 over 2023. The proposed for the Township is the same as this is a 50/50 venture. The library has been given the opportunity to receive a \$5,000 grant if the Village and Township agree to match this amount together. This money would be put into the capital outlay maintenance fund in which the library currently has \$2,000 in. The library board would like to start building up this capital outlay account for future maintenance needs at the library. The contribution from the County has increased for 2024. Most of the increase in the library operating budget is in wages. The library is

looking at adding another part-time employee for about 17 hours a week. The board questioned whether there was a need for another employee at the library. The Library Director Nicole Mszal attended this meeting and explained to the board her justifications for adding a part-time employee. After some discussion, Jay made a motion, seconded by Ted, to approve the proposed 2024 Library budget. The motion carried unanimously. A copy of this budget is attached to these minutes.

Report from Village Representatives on Joint Boards:

Ken gave a brief update on the Fire Department.

Cynthia covered most of her updates during the library budget discussion. Cynthia and Nicole stated they were looking for a volunteer from the Village Board to be on the strategic planning committee for the library. Jay expressed some interest and will set up a meeting with Nicole.

Bob Kneuppel gave a report on the Recreation Board. The recreation dept will be co-sponsoring the Fall Fest at the library on October 21st. The visit with Santa done in conjunction with the Lions Club will be December 2nd at the Community Hall. There will be 12 teams in the men's basketball league, and they will play on Saturdays starting in December. Poms registration has started for the winter session. Bags league will start January 8th. The next recreation board meeting is October 11th.

With no other business before this board, Jay made a motion, seconded by Ted, to adjourn. The motion carried unanimously.