

MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING – OCTOBER 2, 2023

Call to Order: Chairman Bob Kneuppel called the meeting to order at 6:00 p.m.

Trustees Present: Bob Kneuppel, Ted Engelbart, and Andy Buchanan

Others Present: Laurie Buchanan, Roger Zubke, and Nathan Schoenike

Discuss/Approve Minutes from 9/25/23 Committee Meeting:

Ted motioned to approve the minutes as presented, 2nd by Andy. Motion carried.

Discuss/Recommend Budget Proposals for 2024:

Kim will update the Badgerland (LRS) Contract Garbage and Recycling Special fees. We have one year left on that five-year contract.

The following items are points of suggested change:

Revenues

Public Charges for Services:

1. \$2,400 increase in Cemetery Cremation Grave Opening (This is a new account because we are seeing many more cremations. We are proposing a \$300 charge for this as the Village employees will dig them. We charge \$850 for regular contracted grave openings)

Miscellaneous Revenue:

1. \$10,000 decrease in Sale of Village Equipment (lawn mowers were sold and no equipment to sell next year)

Expenditures

Garages & Sheds:

1. \$75,000 increase in Repair & Maintenance
 - a) \$37,000 Replace Leaking Roof with Steel (Quote from All-Season Imp.)
 - b) \$38,000 Repair Faulty Steel I-beams on Overhead Doors (Rough estimate, we will get a quote)
 - c) These items will need to be borrowed for as this is too much to include in the budget

Machinery & Equipment:

1. \$2,360 increase in Repair & Maintenance Supplies
 - a) Need 2 tires on Loader

Street Cleaning:

1. \$250 increase in Repair & Maintenance Supplies-Brooms
 - a) Brooms and a new side shield
2. \$2,500 increase in Capital Outlay. 2 of 3 years for maintenance overhaul estimated to be \$12,000-\$15,000

Snow and Ice Control:

1. \$800 increase in Repair & Maintenance Supplies –Sand, Salt
 - a) Additional sidewalk salt needed
2. \$100 increase in Capital Outlay-Tractor
3. \$500 increase in Capital Outlay- Big JD

Traffic Control:

1. \$1,300 increase in Operating Supplies
 - a) For County to Paint Lines on Juneau and Rubicon Streets

Tree & Brush Control:

1. \$3,101 increase in Contracted Services-K&B, Puls
 - a) \$2,400 for removal of 2 large trees at N. Ridge and W. Tweedy

Sidewalks:

1. \$1,500 increase in Capital Outlay-Sidewalks
 - a) 3 residential properties with multiple sections of sidewalk repairs due to tree roots. Village pays for half the cost. (Quote of \$2,900 from Duane Westphal)

Cemetery:

1. \$200 increase in Repair and Maintenance Supplies
 - a) \$200 for Black Dirt and grass seed
2. \$1,150 increase in Contracted Services - Husty Lawns
 - a) \$165 increase for trimming bi-weekly

Celebrations and Entertainment:

1. \$2,000 increase in Christmas Trees/Decorations (flags)
 - a) Need to replace all flags yearly

Adjourn:

With no further business Ted made a motion to adjourn at 8:15 p.m., 2nd by Bob.
The motion carried.

Minutes submitted by Bob Knueppel, Public Works Chairman