

MINUTES FROM THE FINANCE AND ADMINISTRATION COMMITTEE: OCTOBER 21, 2019

Committee Present: Mary Jensen, Josh Prescher and Dave Vinz

Others Present: Kim Hopfinger and Mike Grant

The meeting was called to order by Finance and Administration chairman Mary Jensen at 9:35AM

Discuss/Approve Minutes from September 23, 2019 Finance Meeting:

Dave made a motion, seconded by Josh, to approve the minutes from the September 23, 2019 finance committee meeting as presented. The motion carried unanimously.

Discuss Future EMS Service:

Lebanon will not continue to provide service once they can get a contract set with Watertown. They will continue to cover as usual until they can reach a deal with Watertown. There has not been an official proposal from Watertown at this time. It was mentioned that the proposal from Watertown would be a 3-5 year deal. There was discussion that we should contact Juneau and see if they are interested in bidding our area or if they do not have enough staff. Mike will contact them.

Discuss/Recommend Revision to Length of Permit in the Private Well Abandonment Ordinance:

The utility commission is asking that the Village make a revision to the private well abandonment ordinance. There are 4 people in the village with private wells. Per ordinance they are required to get them tested and get a new permit once a year. The DNR requires you to test them once every 5 years. The commission feels the ordinance should be changed to every 5 years to match the DNR requirements. Josh made a motion, seconded by Dave, to recommend changing the ordinance to require private well owners to get a test and a permit every 5 years. The motion carried unanimously.

Discuss 2020 Proposed Sinissippi Recreation Budget:

The proposed 2020 Sinissippi Recreation budget has a 0% increase for the Village and this has been the case for many years. Josh made a motion, seconded by Dave, to recommend that the board approve the Sinissippi Recreation Budget with the Village portion being \$9,387.40. The motion carried unanimously.

Discuss 2020 Proposed Library Budget:

The proposed 2020 Library Budget has a 0% increase for the Village also. The committee reviewed the budget and were pleased that the library board was able to keep the Municipal contributions the same with no increase over 2019. Josh made a motion, seconded by Dave, to recommend that the board approve the 2020 Library budget with the Village contributing \$54,000.00. The motion carried unanimously.

Discuss 2020 Proposed Fire Department Budget:

The committee did not have a copy of the proposed budget. Josh will work on getting a copy sent over. Josh did state that he thought the proposed Fire Department had an increase of \$600 for the Village contribution.

Discuss 2020 Village Budget Numbers:

The committee went through and put budget items in for 2020. There were not many changes from 2019 on the finance committee items. We will meet again when all of the committees have their proposals in.

Set Next Finance Committee Meeting Date to Look at Final Budget Numbers:

A finance committee meeting was scheduled for Tuesday November 12th at 9am.

Discuss Dates for Full Board Budget Meeting & Joint Budget Meeting:

Kim stated that a good date for the full board budget meeting would be Monday November 18th. We would need to find out dates for the joint meeting. There was discussion that if both boards approve the budgets – would we really need a joint meeting.

Discuss/Recommend December Full Board Meeting Being Moved to December 9th:

There are 5 Mondays in December and the first Monday falls on the 2nd, which is very early. Village offices are closed Thursday and Friday the week before the 2nd for Thanksgiving – so the last day working in November would be on the 27th. There is no way all of the bills, etc. would be in for the meeting. Josh made a motion, seconded by Mary, to recommend that the board move the regular December meeting to December 9th. The motion carried unanimously. Kim will check with the County treasurer to make sure that December 9th is not too late to hold the annual budget hearing at the beginning of the regular board meeting.

With no other business before this committee, Josh made a motion, seconded by Dave, to adjourn. The motion carried unanimously, and the meeting was adjourned.