

**MINUTES FROM THE FINANCE AND ADMINISTRATION
COMMITTEE:
NOVEMBER 6, 2023**

Committee Present: Andy Buchanan, Jay Huncosky and Cynthia Stroessner

Committee Absent: none

Others Present: Kim Hopfinger, Chief Greg Kaepernick & Laurie Buchanan

The meeting was called to order by Andy Buchanan at 8:00am

Discuss/Approve Minutes from October 3, 2023, Finance Meeting:

Cynthia made a motion, seconded by Jay, to approve the minutes from the October 3, 2023, finance committee meeting as presented. The motion carried unanimously.

Discuss/Recommend Possible Revisions and or Enforcement of Ordinances

Chapter 245- Property Maintenance:

The committee and Chief Kaepernick had a discussion on Ordinance 245-18 (B) 6 in Property Maintenance which involves no parking on the grass. Chief Kaepernick stated that the enforcement of Chapter 245 Articles III and IV is to be done by the building inspector, per the ordinance so the police department technically does not have the authority to enforce the ordinances in those two articles. Chief Kaepernick suggested that the language be added to the Vehicles and Traffic Ordinance Chapter 309-13 as (E). The police department does have the authority to enforce the ordinances in this chapter. He suggested it be added to Chapter 309-13 as (E):

(E) Parking and/or storage of licensed motor vehicles on private residential properties shall be limited to garages, driveways, parking areas, and carports.

Andy made a motion, seconded by Cynthia, to recommend adding the above language to Chapter 309-13 as (E). The motion carried unanimously. This wording will also remain in effect in Ordinance 245-18 (B) 6.

Review/Make Recommendations on 2024 Sinissippi Recreation Budget:

The committee reviewed the proposed budget. The proposed 2024 Sinissippi Recreation budget has a 0% increase for the Village, and this has been the case for many years. Jay made a motion, seconded by Cynthia, to recommend that the board approve the Sinissippi Recreation Budget with the Village portion being \$9,387.40. The motion carried unanimously.

Review/Make Recommendation on 2024 Village Budget:

After all the departments had their numbers in, at the time of this meeting, the budget was \$20,101 over the allowed levy limit. There was discussion on where it would make the most

sense to make the required cuts. Kim mentioned that she and Bob Knueppel had discussed the possibility of paying for the Dodge County Road project that was done in 2023 out of the general fund in 2023 instead of budgeting for it in 2024. The cost is \$7,199 for this project. Kim stated that there was \$1,970 left to spend in the ARPA funds. She suggested that these funds be used towards this and the remainder of \$5,229 be paid out of the general fund in 2023. The police department has proposed to increase their budget by \$44,922 over 2023. Almost all of the increase is in wages and due to the fact that the department has made 1 of their officer's full time. Kim stated that the retirement and health insurance alone for this full-time officer are an additional \$18,834. Kim proposed that since this full-time officer now works 40 hours a week, there should be some cuts in the hours of the part-time officers, since the full-time officer is providing more coverage. The committee is proposing to cut \$10,000 from the part-time officer's account. The committee felt the remainder of the cuts could come from reducing capital outlay accounts by a bit. This can be brought up at the full board budget meeting. Kim is going to go through the budget line by line one more time to make sure salaries and insurance are all computed properly. If there are any changes made after she goes through the budget, she will bring it to the full board meeting. If Kim finds less needs to be cut, the committee felt it should lessen or eliminate the cuts to the capital outlay accounts and felt paying for the road in 2023 and cutting the police by the \$10,000 would make the most sense. Jay made a motion, seconded by Cynthia, to propose the discussed cuts to the budget to the Village Board. The motion carried unanimously.

With no further business before this committee, Jay made a motion, seconded by Andy, to adjourn, the motion carried unanimously.