

Minutes for Meeting held on May 4, 2020

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance via phone conference were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Cade Schreiber, Barry Moder and Jamie Kulkee.

The minutes from the meeting held on April 6, 2020 were reviewed. A motion was made by Ted, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Dennis, seconded by Ted to approve the April vouchers #41043-41084, April WPPI Energy Power Bill, and the electronic transfers for a total of \$238,172.81. Motion carried.

The monthly report was reviewed and accepted as submitted.

Todd gave the managers report. A Covid-19 staff protections update was given. Jamie is continuing to work from home. The village hall lobby is closed, the drive thru is available. Employees are traveling 1 person per vehicle. Logan needs to return to lineman school May 18-29th. Logan will receive a \$500 WPPI scholarship. There will be work done on the substation recloser. We need voltage reference available. Frontier has filed for bankruptcy. They have 1 electric/water/sewer account with us and are billed annually for pole contacts. Boardman Clark was contacted for reference and are going to keep an eye on it for us. We don't feel that we are going to lose anything with it. Their accounts are paid up-to-date. We are going to schedule Wegner Accounting to come to next months meeting. MEUW is putting on a webinar/test for flagger certification. The certification is required for state highway work, and it will likely be required for county roads in the future. An update was given on the Chemical building. Everything is complete except for a little scada work. It has been working well. Kevin will be sandblasting and repainting the older fire hydrants. We received out billing audit findings letter. The main finding was that during our last rate case the late payment penalty was changed from 1% to 3%. We are now being required to back-bill the difference in late payment penalties from August 2019 – February 2020. WPPI is working on calculating the amounts.

A motion was made by Don, seconded by Wayne to approve the purchase of rubber gloves and sleeves from Hi-Line Utility Supply for \$733.28. Motion carried.

The lead lineman report was given by Cade. A construction update was given. They changed the pole on Perch Rd that was damaged during a ditch burning. A new home/service was installed on Mark Lane. A new 3-phase service was put in on Lake St. Koch's finished Level Valley Rd boring. The landscaping is done on Oakwood Blvd. Cade worked with Kevin flushing all the hydrants.

Barry gave the operator report. Visu-Sewer finished the sewer main relining last month. It was done on North Lake St and North & South Highland St. There was 1 complaint from a customer and it ended up being roots in his lateral.

The next meeting is scheduled for June 8th at 4:30 pm.

A motion was made by Wayne, seconded by Ted to adjourn. Meeting adjourned.