

**MINUTES FROM THE FINANCE AND ADMINISTRATION COMMITTEE:
JULY 2, 2024**

Committee Present: Andy Buchanan and Cynthia Stroessner

Committee Absent: Jay Huncosky

Others Present: Kim Hopfinger, Laurie Buchanan, and Nathan Schoenike

The meeting was called to order by Andy Buchanan at 7:30am

Discuss/Approve Minutes from May 20, 2024, Finance Meeting:

Cynthia made a motion, seconded by Andy, to approve the minutes from the May 20, 2024, finance committee meeting as presented. The motion carried unanimously.

Discuss/Recommend Update to Ordinance 277-4 E. (1) Construction & Repair of Sidewalks:

Public Works Director Nathan Schoenike attended the committee meeting to discuss recommendations he would like to make to Ordinance 277 regarding sidewalks. Safe Step is the Village's current vendor for sidewalk repair in the Village. Nathan would like them to do the sidewalk inspections to decide what areas need repair. In the past the public works department has done the inspections and let Safe Step know which ones they should repair. Residents are billed for sidewalk repair needed on their sidewalks and the Village budgets a certain amount each year for repairs of their own sidewalks. Safe Step would be instructed to inspect Village sidewalks until they reached what the Village had budgeted for repairs. Nathan would like to see the sidewalk ordinance updated to change some specifications on what is considered a defective or insufficient sidewalk. Based on Nathan's recommendations, the committee is recommending that the board approve the changes that are attached to these minutes. Andy made a motion, seconded by Cynthia, to approve the recommended changes that are attached to these minutes. The motion carried unanimously.

Discuss/Recommend Solution for Campers Inc. parking Area:

This committee decided to table this matter until an updated recommendation from Lukasz at General Engineering is received. This will still be put on the July board agenda for an update.

Discuss/Recommend Adding Language to Ordinance 236-1 Parks and Recreation: Special Event Permit to be approved by Village Chief of Police or Designee. Special Event Permit is a Street Use or Park Use Permit:

Chief Kaepernick is recommending that the Street Use Permit and Park Use Permit be combined to be called a Special Event Permit. This would give the Chief of Police the authority to review and approve a permit for either street or park use. The language would be added to Ordinance 236-1 Parks and Recreation as number 27. Andy made a motion, seconded by Cynthia, to approve adding the language to Ordinance 236-1. The motion carried unanimously.

Review May Budget Report:

The committee reviewed the May Budget report. Cynthia made a motion, seconded by Andy, to approve the report. The motion carried unanimously.

A finance meeting was scheduled for Tuesday August 6, 2024, at 7:30am.

With no further business before this committee, Andy made a motion, seconded by Cynthia, to adjourn, the motion carried unanimously.