

**MINUTES FROM THE FINANCE AND ADMINISTRATION COMMITTEE:  
JANUARY 27, 2020**

**Committee Present:** Mary Jensen, Josh Prescher and Dave Vinz

**Others Present:** Kim Hopfinger

The meeting was called to order by Finance and Administration chairman Mary Jensen at 9:12AM

**Discuss/Approve Minutes from November 12, 2019 Finance Meeting:**

Josh made a motion, seconded by Dave, to approve the minutes from the November 12, 2019 finance committee meeting as presented. The motion carried unanimously.

**Review December Budget Report:**

The committee reviewed the December budget report. Journal entries for year-end still need to be made before year end is finalized.

**Discuss/Recommend Carry Over of Funds for Lemke Fence Bill for Firemen's Park:**

At the July 2019 Board meeting, the board approved a quote from Lemke fence for \$6,658 for the fence at Firemen's Park. There was \$1,741 in Firemen's Park Repair and Maintenance for this and there was also \$3,145 left in this same account from savings on the dug out roof project making it \$4,886 to be taken from Firemen's Park Repair & Maintenance Account per the motion at this meeting. The motion stated the remaining \$1,772 would be used from monies generated from ballfield fence ads. The project did not get completed until the very end of 2019 when the ground was frozen. We were not billed for the project until January 2020. The money was still left in the 2019 budget. There is actually \$5,525.06 left in the 2019 Firemen's Park Repair and Maintenance Account. Kim is recommending that the board make a motion to carry this money over to 2020 to pay the bill, with the rest coming out of the ballfield fence ad sales. Or the \$4,886 could just be carried over with the remainder to come out of ballfield fence ad sales. Josh made a motion, seconded by Dave to recommend that the board carry over \$5,525.06 from the firemen's park repair and maintenance account to pay the Lemke Fence bill with the remainder coming out of the money from the sale of ballfield fence ads. The motion carried unanimously.

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**Discuss Date of Regular March Board Meeting:**

There was discussion on the possibility of moving the March regular board meeting from March 2<sup>nd</sup> to March 9<sup>th</sup>. There are 5 Mondays in March. If the meeting were on the 2<sup>nd</sup>, the last day of February will not even fall until the Saturday before the meeting. This makes it difficult to have all of the February bills in. Kim will check with Todd to see what utilities plans to do for the March meeting and we will discuss Monday at the board meeting. The finance committee felt moving to the 9<sup>th</sup> would be the best - but would be OK with either.

**Closed Session pursuant to SS19.85(1)(c) for employee matters and SS19.85(1)(e) for TID #1 Matters:**

Josh made a motion, seconded by Dave, to go into Closed Session, pursuant to SS19.85(1)(c) and SS19.85(1)(e) as stated on agenda. The motion carried unanimously.

Mary made a motion, seconded by Dave, to go into open session. The motion carried unanimously.

With no other business before this committee, Mary made a motion, seconded by Josh, to adjourn. The motion carried unanimously, and the meeting was adjourned.