

MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING – FEBRUARY 27, 2023

Call to Order: Chairman Bob Knueppel called the meeting to order at 7:00 p.m.

Trustees Present: Bob Knueppel and Andy Buchanan

Trustees Absent: Ted Engelbart

Others Present: Laurie Buchanan, Roger Zubke, and Jared Schaefer

Discuss/Approve Minutes from 11/9/22 Committee Meeting:

Andy motioned to approve the minutes as presented, seconded by Bob. The motion carried.

Discuss/Recommend Street Maintenance Projects for This Year:

Bob presented the suggested street maintenance projects for this year after reviewing the multi-year plan that we have been working off of and from discussions with Todd Tessmann to see what projects the Utility would be doing in the near future. Bob said we have about \$85,500 left in our borrowing for these street projects. He estimated the suggested work for this year would cost about \$43,500, leaving us \$42,000 for projects next year. Bob presented the Bid Form, Bid Ad, and Bid Opening timeline for the work this year. Andy motioned to recommend these three items to the Village Board at their March 13th meeting, 2nd by Bob. The motion carried. Bob will have this topic placed on the agenda for the Village Board meeting.

Discuss/Recommend Disposition of Cemetery Lawn Mowers and Clean Up:

We contracted with Darrin Key for lawn maintenance starting this year so we will no longer need the two mowers we have. Roger reported that the Cub Cadet mower is in good shape and he was told by a salesman that its value is an estimated \$8,000 to \$9,000. He suggested we advertise it for sale on the Wisconsin Surplus website, as we have done with previous items in the past, because we can usually get a better selling price. Andy motioned to recommend to the Village Board that we advertise this on the Wisconsin Surplus website, 2nd by Bob. The motion carried.

The Howard Price mower is very old and was basically used as a secondary mower. The company is out of business and replacement parts are no longer available. Andy motioned to recommend this mower gets advertised locally at the Village's noticing locations of the website, bulletin board in the Hall entrance, marquee in front of the Hall, and the bulletin board at Memorial Park. This motion was 2nd by Bob. The motion carried.

Bob will have both of these topics placed on the agenda for the Village Board meeting on March 13th.

Spring cleanup of the cemetery will need to be handled by our employees going forward since our previous lawn maintenance people have retired. This was not part of the contract with our new maintenance company. Cleanup will be done two weeks after Easter. Post on the Village website and Facebook page to remove old items by Easter.

Discuss General Snow Removal Analysis:

We discussed with Jared as to how our new snowplowing company was doing. He is in constant communication with them when needed. They have improved substantially since the first snow event. They are receptive to all requests and suggestions for improvement. There is a fair amount of hours left yet in their contract for this season so we shouldn't have to pay any extra.

We discussed the snow removal on Lake Street and that the piles pushed together need to be removed shortly after being created. The piles are creating a danger due to lack of sight vision. Bob suggested removing them at night would create less of a traffic hazard and inconvenience. Jared had concerns about now being able to get to the places we have always dumped the snow due to the surface conditions. This will be evaluated.

Bob mentioned that a member of the Fire Department complained that their lot is not being cleaned by us to their satisfaction. No one else has heard any complaints regarding this. Bob will contact Chief Pieper to get his thoughts.

Schedule Public Works Committee Meeting for April 3, 2023:

All were in agreement to meet at 6:30 p.m. on April 3rd.

Adjourn:

With no further business Andy made a motion to adjourn at 8:05 p.m., seconded by Bob. The motion carried.

Minutes submitted by Bob Knueppel, Public Works Chairman