

**MINUTES OF THE REGULAR BOARD MEETING
AUGUST 12, 2024**

The regular board meeting of the Village of Hustisford was called to order by Village President **Laurie Buchanan** at 201 South Lake Street, Hustisford, Wisconsin at 7:00PM in accordance with the Notice of Meeting delivered to trustees on August 9, 2024.

Trustees Present: Bob Knueppel, Ted Engelbart, Cynthia Stroessner, Ken Westphal, Jay Huncosky, and Andy Buchanan

Trustees Absent: None

Others Present: Kim Hopfinger, Nathan Schoenike, and Chief Greg Kaepernick

Public Appearances: None

Minutes:

Ted made a motion, seconded by Jay, to accept the July full board meeting minutes as presented. The motion carried unanimously.

Bills:

Andy made a motion, seconded by Cynthia, to approve the July bills with checks #46497-46529 for a total of \$71,303.22. The motion carried unanimously.

Utility:

There was no utility report.

Police Committee:

Chief Kaepernick presented the monthly police report to the board. Kaepernick stated that National Night Out was held earlier that evening and went very well.

Andy made a motion, seconded by Jay, to approve an operator's license for Kathryn Graham. The motion carried unanimously.

Finance Committee:

Andy presented a memo from zoning administrator Lukas Lyzwa with his recommendations for a zoning change and conditional use permit for the Campers Inc. property on North Hustis Street. A copy of the memo is attached to these minutes. Currently the property is zoned residential, and the property is used for parking while people go to Campers Island. Village ordinance states that there is no parking on the grass in residential zoning. The property is all grass. Instead of having Campers Inc surface the property. On recommendation from the Finance Committee – Ted made a motion, seconded by Jay, that the committee request that Campers Inc make a request to the Plan Commission to change their zoning to commercial and also be given a conditional use including the following conditions:

1. That the area remain grass
2. That they make it parking by permit only
3. That the state that parking is from April 1st – December 1st
4. That they put up signage stating Parking by Permit Only

The motion carried unanimously. Kim will set up something to talk to Campers Inc. about this request. It would then go to the Plan Commission for a Public Hearing and ultimately come back to the board for final approval.

President Buchanan reminded the board of the importance of attending meetings regularly and to give proper notice if you must miss a meeting.

Public Works Committee:

Bob Knueppel told the board to refer to the public works minutes for the results of the bidding on the joint salt shed project: Jason Laue of MSA Engineering had bid the entire project altogether to build the new salt

shed. The only bid we received was from Bulk Storage for \$440,550.50. This bid is roughly \$175,000 over the budget we had estimated for this project. Jason negotiated with them and they offered to do it for \$68,000 less, but that still leaves us at \$107,000 over budget. The committee feels it's best to reject the bid and start over. It's too late in the construction season to expect this project to be completed this year for any kind of reasonable cost. Jason recommended rebidding it now with a start date of April 1st, 2025 and a completion date of September 1st, 2025. We want local contractors to bid, but none want to be the General contractor for the whole project. So, Jason will bid the project in 4 separate phases of construction with different completion deadlines for each:

1. Salt Shed Building Foundation
2. Salt Shed Building
3. Paving and Exterior Site Improvements
4. Extra Project Paving for Hustisford Utilities Request

Nathan will oversee the project construction and Jason will offer engineering support by phone or at the site when needed. MSA's cost could be a couple thousand dollars, depending on how much we need his assistance.

With this information – Bob made a motion, seconded by Cynthia, to reject the bid from Bulk Storage and to rebid as stated above. The motion carried unanimously.

Bob gave an update on the project at the Village Garage. The 5 old doors have been removed in preparation of the wall block work. These doors are old and in poor condition with no insulation. The contractors doing the work on the roof and walls suggested these doors be replaced. Nathan got a total quote from Rod's Doors for \$12,300 installed. Four of the door openers can be reused, but one will need to be replaced for roughly \$1,000.

The contractors also recommended that the 4 glass block windows be replaced due to severe leaking. There is currently a pail under one window to collect the water running in. There is mold in the office room around the window from the leaking. The window in the storage room can just be closed with concrete block while doing the walls around the doors. Nathan got a quote from All-Seasons to remove and replace the other three windows with Alliance windows for a total of \$3,138.00. Bob made a motion, seconded by Ted, to replace the 5 doors and fix the 4 windows for an estimated \$20,000 out of the borrowed money for the Shop repair project. The motion carried unanimously.

A Public Works Committee meeting was scheduled for Monday August 26th at 6pm

Parks Committee:

A Parks Committee meeting was scheduled for Monday September 30th at 6pm

Report from Village Representatives on Joint Boards:

Ken gave a brief update on the Fire Department. He had a preliminary 2025 budget but stated that this was preliminary and was still being discussed.

Cynthia gave an update on the Library Board. The Summer reading program has finished and was well attended.

Bob gave a report on the Recreation Department. Adult volleyball and Men's Softball will finish up on Thursday. Sinissippi Spirit Poms is starting their fall session. The next Recreation Board meeting will be August 14th at 6:30pm.

With no other business before this board, Bob made a motion, seconded by Jay, to adjourn. The motion carried unanimously.