

### Minutes for Meeting held on April 6, 2020

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance via phone conference were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Cade Schreiber, Barry Moder and Jamie Kulkee.

The minutes from the meeting held on March 9, 2020 were reviewed. A motion was made by Ted, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Ted to approve the March vouchers #41004-41042, March WPPI Energy Power Bill, and the electronic transfers for a total of \$234,793.01. Motion carried.

The monthly report was reviewed and accepted as submitted.

Todd gave the managers report. He went over the ongoing staff protections regarding Covid-19. Jamie is currently working from home. The electric and water/sewer employees are rotating on call shifts. They are also limiting contact by only having 1 person in a vehicle. Things have been going well. With the weather becoming nicer this will probably be the last week for on call staff. There are outdoor projects that they can start working on. Kevin is going to be painting fire hydrants starting next week. A tentative start date for the new lineman Logan will be April 20<sup>th</sup>. Koch's will begin boring projects. We have some work on Arrowhead Court and Level Valley Road. We will try to schedule Koch's for work on Anthony Island for after Labor Day. Electric/water/sewer staff are signed up for flagger training. The sanitary districts have been billed for their portions of the chemical building project for the bills we have received so far. Hubbard Sanitary District #1 share is 26.4% and were billed \$53,181.05 and Hubbard Sanitary District #2 was billed \$24,311.34 or 12.07%. There are a few remaining bills that we have not received yet.

The 3 different options for water/wastewater extension were reviewed. The commission feels that the gravity lift station would not be practical because it would need to be placed deep due to the elevation changes of the property (option #3). A motion was made by Dennis, seconded by Don to recommend to the Hustisford Village Board option #1 for the water/wastewater extension. Motion carried.

The lead lineman report was given by Cade. There were no outages to report for March. They were called out this past weekend for a pole on fire. It was caused by burning the ditch and the pole caught fire. The pole is currently being braced and they are looking to buy a new pole from Hartford.

The operator report was given by Barry. Preliminary work was done by Visu-Sewer for the sewer relining project. Barry had to turn up the chemical feed additions due to spring pond turnover. He also made sure that we have enough chemicals and supplies on hand since the shipping/delivery times are a little longer than usual.

The next meeting is scheduled for May 4, 2020.

A motion was made by Wayne, seconded by Don to adjourn. Meeting adjourned.