

### Minutes for Meeting held on January 10, 2022

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Todd Tessmann, Barry Moder and Jamie Kulkee. Ted Engelbart was absent.

The minutes from the meeting held on December 6, 2021, were reviewed. A motion was made by Dennis, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Dennis to approve the December vouchers #41877-41921, December WPPI Energy Power Bill, and the electronic transfers for a total of \$257,772.05. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. He gave an update on the water AMI project. We are expecting to receive erts in February and meters at the end of January. Our handheld reader is no longer supported by Itron. The industry is experiencing issues with transformers. The prices are over double what they used to be and there is difficulty ordering them. This is caused by issues in the car industry using similar component shortages. We should be in a good position for next year. We have been saving old transformers and placing them in stock in case they are needed during this shortage. The superintendence conference is this week in Wisconsin Dells. Cade and Todd will be attending. There are upcoming accounting software changes that will need to be discussed. The current program we use will no longer be available after 2025. Todd is also looking into upgrading our video conferencing equipment since there are more video conference calls taking place.

There is a minimum order quantity when ordering fiber. We were in need of 10,000 feet for the Hubbard Sanitary District #2 project. The minimum quantity that can be ordered is 16,000 feet. So Todd plans on ordering 17,000 feet and will include expanding the fiber to Lakeview Rd.

The water main replacement project was discussed. The water mains on Ridge St/Anthony St between Lake St and Griffith St and on Ridge St between Juneau St and Tweedy St will be replaced. Todd will speak with the engineers and get preliminary plans and a timeline for the project.

The lineman report was given by Todd. Last Thursday there was a line that went down on Hwy 60. A switch wouldn't open and to they had to go back to the recloser and reroute, but that took the customers on County E down for about an hour.

The operator report was given by Barry. We reviewed the annual charts and graphs for the treatment plant flows and pumping.

The next meeting is scheduled for February 7<sup>th</sup>.

A motion was made by Wayne, seconded by Don to adjourn. Meeting adjourned.

### Minutes for Meeting held on February 7, 2022

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Cade Schreiber, Barry Moder and Jamie Kulkee. Jason Laue from MSA was also present.

The minutes from the meeting held on January 10, 2022, were reviewed. A motion was made by Dennis, seconded by Don to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Ted to approve the January vouchers #41922-41957, January WPPI Energy Power Bill, and the electronic transfers for a total of \$238,544.59. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. The AMI water meters and heads are supposed to come in this week. The erts are expected later this month. An update was given on the dump truck timeline. They are looking to place an order around June for delivery next spring. We have a few uncollectable accounts that will be discussed next month. We will not be attending the APPA Rally this year. Todd has installed cameras at the electric shop. The server will hold about 1 ½ months of footage. We have received 7 pad mount transformers.

Jason Laue from MSA discussed the engineering for the proposed watermain reconstruction project.

A motion was made by Wayne, seconded by Don to approve the engineering agreement from MSA for the watermain reconstruction project. Motion carried.

The ARPA Grant Application was reviewed and discussed. A motion was made by Wayne, seconded by Ted to approve the ARPA Grant application. Motion carried.

There was discussion regarding the future changes of the accounting/payroll software. The Dynamics software we currently use will be no longer available after 2025. WPPI will help with transitioning to a new software program.

Cade gave the lead lineman report. There was an outage on Hwy 60 for a line that went down. There were 116 customers out for approximately 2 hours and 20 minutes and an additional 46 customers for approximately 1 hour and 15 minutes. Asplundh has been here trimming trees. Todd & Cade attended the MEUW conference at the Kalahari in Wisconsin Dells. The Dollar General underground wire is in.

Barry gave the operator report. The graphs for the treatment plant were reviewed. Everything is looking good.

The next meeting is scheduled for March 7<sup>th</sup> at 4:30 pm.

A motion was made by Ted, seconded by Dennis to adjourn. Meeting adjourned.

### **Minutes for Meeting held on March 7, 2022**

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Todd Tessmann, Cade Schreiber, Barry Moder and Jamie Kulkee. Ted Engelbart was absent.

The minutes from the meeting held on February 7, 2022, were reviewed. A motion was made by Dennis, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Wayne to approve the February vouchers #41958-42000, February WPPI Energy Power Bill, and the electronic transfers for a total of \$294,032.36. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. As part of the Dodge County visitors guide book we compiled a list of events. We will send out this events schedule as a bill stuffer with next months bills. The AMI water modules are starting to ship. Not sure when we will receive ours. Todd gave an update on cyber security. Todd will be adding an MFA (multi factor authentication) for added security to our email logins. The cameras are installed at the community hall. The grant application that was submitted last month needs some additional information/justification for funds being requested. An update on the water main project was given.

A motion was made by Don, seconded by Dennis to approve uncollectable accounts receivable write offs in the amount of \$3518.50. Motion carried.

Cade gave the lead lineman report. There were no outages last month. They installed the cameras at the community hall, had the trucks tested with a few minor repairs needed. The Dollar General store temporary service has been installed. The sewer plant transformer was changed out to a smaller one to use at Pivot Point.

Barry gave the operator report. They have been operating with their winter procedure. They drop the tank levels slightly to prevent freezing. Both wells have been tested. Pond 3 is starting to open up. Going to start treating it a little early this year.

The next meeting is scheduled for April 4<sup>th</sup>.

A motion was made by Wayne, seconded by Dennis to adjourn. Meeting adjourned.

### Minutes for Meeting held on April 4, 2022

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Cade Schreiber, Barry Moder and Jamie Kulkee. Wayne Schultz was absent.

The minutes from the meeting held on March 7, 2022, were reviewed. A motion was made by Dennis, seconded by Ted to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Ted to approve the March vouchers #41958-42000, March WPPI Energy Power Bill, and the electronic transfers for a total of \$254,984.34. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. Materials are difficult to get right now. Todd shared a comparison done by WPPI that showed our electric rates were around 20% less and 10% less than our neighboring communities for residential customers. We will likely see limits placed in the fall on PFOS/PFOA (perfluoroalkyl and polyfluoroalkyl substances) testing. We need to get a SAMs # to apply for grant programs. Jamie will work on this. The perimeter of lagoon 3 was damaged when the ice came off this year. Both the east and west sides are in need of rip-rap repair. Todd has spoken with Dean about it. They are working on gathering quotes for blacktop repairs.

A motion was made by Don, seconded by Dennis to allow the electric utility to provide the labor in replacing the lighting at the fire station. Motion carried.

The cellular water tower lease extension was discussed. The lease is up in 2026. They have sent us a new proposed lease. We will send it to Boardman Clark for review.

We will be reaching out to MSA for consultation on the application for WPDES permit and additional testing requirements.

The WPPI Regional Power meeting for our area will be June 8<sup>th</sup> at the Golden Mast Inn in Okauchee Lake. We will verify attendance at the next meeting. Glen and Don are interested in attending.

The lead lineman report was given by Cade. There was an outage caused by a 3 phase riser failure behind Kochs. Eighteen customers were out for approximately 45 minutes. There was a service fault on DJ. The wire is fixed now. The new yard gate was installed and is working great. They will put the new Dollar General service in possibly this week. They currently have a temporary service. There is a tentative store opening of June 1<sup>st</sup>.

The operator report was given by Barry. The water pumping reports were reviewed. Customers running water to prevent freezing has ended. The DNR inspection went well. There were a few minor things found, some of which have already been corrected. The recirculating pump is in pond 3. They haven't run it yet, but it is ready for when it's needed.

The next meeting is scheduled for May 9<sup>th</sup>.

A motion was made by Ted, seconded by Don to adjourn the meeting. Meeting adjourned.

### Minutes for Meeting held on May 9, 2022

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were, Wayne Schultz, Don Baumann, Ted Engelbart, Todd Tessmann, Cade Schreiber, Barry Moder and Jamie Kulkee. Dennis Uecker was absent. Jodi Dobson from Baker Tilly joined us via Zoom.

The minutes from the meeting held on April 4, 2022, were reviewed. A motion was made by Ted, seconded by Don to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Ted to approve the April vouchers #42040-42112, April WPPI Energy Power Bill, and the electronic transfers for a total of \$254,187.63. Motion carried.

The monthly report was reviewed and accepted as submitted.

Jodi presented the financial statements overview and highlights from the 2021 audit.

The managers report was given by Todd. On May 19<sup>th</sup> is the WPPI Board of Directors meeting. Don and Todd are planning to attend. The blacktop repairs were discussed. Tracy's Sealcoating came in about 10% less than the other estimates. There was discussion about the water system control modifications. We will budget for new D.O. probes next year. The updated SCADA changes were also reviewed.

A motion was made by Don, seconded by Wayne to approve the bid from R G Schmitt, Inc in the amount of \$404,830.00 for the 2022 Ridge and Anthony Street water main replacement project. Motion carried. A motion was made by Don, seconded by Ted to approve a \$45,000 (10%) contingency fund on the water main project. Motion carried.

The WPPI Regional Power Meeting is June 8<sup>th</sup> at the Golden Mast in Okauchee Lake. Todd, Don, Glen and Ted are going to attend.

A motion was made by Wayne, seconded by Ted to approve the Compliance Maintenance Resolution. Motion carried. Lower rainfall amounts and higher temperatures helped the treatment plant operate well this past year.

The lead lineman report was given by Cade. There were no outages to report. They have been working on the Dollar General. The underground electric line is in and operational and the fiber is hung. The street light control panel is built.

The Water System Sanitary Survey Report was reviewed. Sophia Stevenson conducted the survey. The Cross Connection Control Program was listed as a deficiency. This will be reviewed and addressed.

Barry gave the operator report. The water pumping and flows graphs were reviewed. They are keeping an eye on the suspended solids as these are increasing.

The next meeting is scheduled for June 6<sup>th</sup>.

A motion to move to closed session was made by Wayne, seconded by Don. Motion carried.

A motion was made by Ted, seconded by Wayne to move into open session. Motion carried.

A discussion was held regarding the village request to raise Charity's wages because of additional duties and since the utility pays approximately 2/3 of the wages a motion was made by Wayne, seconded by Ted to increase the wage by \$2/hour effective the next pay period. Motion carried.

A motion was made by Ted, seconded by Wayne to adjourn the meeting. Meeting adjourned.

### **Minutes for Meeting held on June 6, 2022**

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder and Jamie Kulkee.

The minutes from the meeting held on May 9, 2022, were reviewed. A motion was made by Wayne, seconded by Don to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Ted to approve the May vouchers #42113-42153, May WPPI Energy Power Bill, and the electronic transfers for a total of \$286,079.34. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. We are estimating that the Ridge/Anthony St water main replacement project will begin mid-end of July. An update was given on the PRV station. The pumping capacity of well 2 has been monitored for about a year now. The capacity is around 200 gallons per minute (GPM) but the pump has been declining and is currently performing around an average of 140 GPM. They are going to continue to monitor the pump, but it may need to be replaced.

The WPPI Regional Power Meeting is June 8<sup>th</sup> at the Golden Mast Inn in Okauchee, WI. Todd, Glen and Don will be attending the meeting/dinner. They will meet at the Village Hall and ride together.

The lead lineman report was given by Todd. There were no outages to report. They have installed a few surveillance cameras to monitor the village parks/bathroom.

The operator report was given by Barry. Well 3 had a radium reading of 16 and our limit is 15. We are now going to be monitoring it closely and taking quarterly readings. The treatment plant flows and water pumping reports were reviewed.

The next meeting will be July 11, 2022.

A motion was made by Dennis, seconded by Ted to adjourn the meeting. Meeting adjourned.

### Minutes for Meeting held on July 11, 2022

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber and Jamie Kulkee.

The minutes from the meeting held on June 6, 2022, were reviewed. A motion was made by Dennis, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Ted to approve the June vouchers #42154-42197, June WPPI Energy Power Bill, and the electronic transfers for a total of \$271,626.17. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. A letter will be sent to the residents that will be affected by the Ridge/Anthony St water main replacement. Todd is also going to try to personally speak with the customers to answer any initial questions they might have. The estimated time of the project is late August/September. The pole order lead times are increasing. We are going to need to order some this year yet. Todd is hoping we can split a load with someone. A water AMI update was given. We have received 200 modules and backplates. The billing system will be updated to read gallons instead of the current 1000 gallons. This is in preparation of switching to the AMI meters in the future. An extension shaft is needed for the boat motor. A quote was received from Oxbo for \$863. It is not something that is needed right away and will be revisited in October. An ATC switch needs to be replaced. This will mean a system wide outage. We are working with ATC and looking at doing the work in the fall and different options to minimize the outage time.

The lift station maintenance quote was discussed. A quote from Sabel Mechanical was received for \$2,178.80. There is discussion about having Sabel perform the lift station maintenance every other year and Kevin performing it the opposite years. Kevin will perform the maintenance this year.

The lead lineman report was given by Cade. There were several outages to report:

- 6/15 – 1 customer out for 30 minutes on Lakeview Rd caused by lightning.
- 6/28 – 5 customers out for 50 minutes on Hwy E South caused by a racoon.
- 6/29 – 1 customer out for 1 ½ hours on Cty ME due to an underground failure.
- 6/29 – Scheduled outage at Berlon to upsize the transformer. 1 hour outage.
- 6/30 – 2 customers out for 1 hour at 231 N Ridge due to failed transformer.
- 7/1 – 34 customers out for 1 hour on N Ridge St caused by squirrels.
- 7/5 – 2 customers out for 25 minutes on Lakeview Rd due to a fuse failure.

The operator report was given by Barry. The WWTP and water flow charts were reviewed. The recirculating pump is running and able to maintain good numbers at the treatment plant.

The next meeting is scheduled for August 8<sup>th</sup>.

A motion was made by Wayne, seconded by Dennis to adjourn the meeting. Meeting adjourned.

### **Minutes for Meeting held on August 8, 2022**

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber and Jamie Kulkee.

The minutes from the meeting held on July 11, 2022, were reviewed. A motion was made by Ted, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Dennis, seconded by Don to approve the July vouchers #42198-42233, July WPPI Energy Power Bill, and the electronic transfers for a total of \$278,452.01. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. An update was given on the Ridge/Anthony St main replacement project. We are going to seek additional quotes for the treatment plant fencing around the storage building. The first quote was higher than expected. There will be onsite training September 21 & 22 for the water AMI meters. Matt Powell will be job shadowing for his senior project.

There was discussion about the different poles available for purchase. The cost for a load of 40 poles of the Northern Red Pine is roughly \$19,800 and the Western Red Cedar poles are \$26,000. A motion was made by Don, seconded by Wayne to purchase the Northern Red Pines for \$19,822.40. Motion carried.

The treatment plant permit renewal was discussed. MSA provided a quote to submit the permit application on our behalf for \$2550. A motion was made by Ted, seconded by Dennis to approve the quote and allow MSA to submit the permit application by December 31, 2022 and review and provide comments for the draft WPDES permit prepared by the WI Department of Natural Resources. Motion carried.

The lead lineman was given by Cade. The Hillcrest/Level Valley project is complete. There were a few outages last month. On July 1<sup>st</sup> a squirrel in the line on North Ridge St took power down for 1 hour for 34 customers. July 5<sup>th</sup> a bad transformer fuse on Lakeview Rd had 2 customers down for approximately 25 minutes. A tree in the line on July 23<sup>rd</sup> had 110 people without power for 1 hour on Lake Dr.

The operator report was given by Barry. The well 2 softener take has a tiny leak. Gutschenritter's Welding is going to see if they are able to fix it. There was an update about the radium at well 3. The blending valve is closed and reduced the radium sample by 34%, we were expecting to see a greater reduction. Barry is going to get costs for replacing the media. The graphs and charts for the treatment plant were reviewed.

The next meeting is scheduled for September 12<sup>th</sup>.

A motion was made by Dennis, seconded by Ted to adjourn. Meeting adjourned.

### Minutes for Meeting held on Sept 12, 2022

The meeting was called to order at 4:30 pm by Don Baumann. Also in attendance were Wayne Schultz, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder and Jamie Kulkee. Glen Falkenthal was absent.

The minutes from the meeting held on August 8, 2022 were reviewed. A motion was made by Dennis, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Wayne, seconded by Ted to approve the August vouchers #42234-42267, August WPPI Energy Power Bill, and the electronic transfers for a total of \$337,553.91. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. The valve on Anthony St needs to be replaced because it is stuck open. Water samples were taken today and will be taken again tomorrow for the new main that was put in. We will be having AMI training next week. An update was given on Dbase and Diamond Maps GIS program. The current Frontier phone bill is around \$475/month. ACS Spectrum says they can provide the same service for around \$225/month. We will look into possibly switching over this fall. A DSAG meeting update was given. Inventory bidding was discussed. Members are encouraged to build their utilities inventory up due to the extended shipping times. WPPI might open their loan program to help utilities build their inventories. We are planning our outage with ATC to replace the switch. It will be approximately 2 hours hopefully in the early morning in October. Letters were issued stating that we are not going to receive the county ARPA funds that we had applied for.

The upcoming treatment plant permit renewal was discussed. We will be finishing testing results at the end of this month. There could possibly be a pfas testing requirement in the next permit.

The lineman report was given by Todd. There were several outages to report.

8/20 – Cty DJ 1 customer out for 45 minutes due to an arrestor failure.

8/31 – Scheduled LKQ transformer change-out.

9/3 – Underground cable failure on Hickory Rd. Ten customers out for approx. 1 hour 20 minutes and 30 customers out for approx. 1.5 hours.

9/8 – A blown fuse on Hickory Rd caused customers to be out for approximately 30 minutes.

Kevin, Logan and Cade changed the oil and checked the lift station pumps. The fire station lights were changed out today.

The operator report was given by Barry. An update was given on the well 2 tank repair. Gutschenritter declined to repair the leak that was detected fearing it would cause more damage. We are attempting to patch it from the outside. We have tried 4 times but it continues to have a small leak. We are speaking with 2 different companies to get prices on the well 3 radium issue. In 2023 we will be required to test for pfas at both wells. The pumping and treatment plant flow charts were reviewed.

The next meeting is scheduled for October 10<sup>th</sup>.

A motion was made by Ted, seconded by Wayne to adjourn. Meeting adjourned.

### **Minutes for Meeting held on October 10, 2022**

The meeting was called to order at 4:30 pm by Don Baumann. Also in attendance were Wayne Schultz, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber and Jamie Kulkee. Glen Falkenthal was absent.

The minutes from the meeting held on Sept 12, 2022 were reviewed. A motion was made by Ted, seconded by Dennis to approve the minutes as submitted. Motion carried.

A motion was made by Dennis, seconded by Wayne to approve the September vouchers #42268-42304 September WPPI Energy Power Bill, and the electronic transfers for a total of \$304,980.28. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. He gave an update on the Ridge/Anthony water main project. The main is in and operating. An extra valve was put in. The project is going well. There was a water leak Koch's new service. It ran for about 4-5 days before it was found. It has been fixed. We had our water AMI training and started to change out the meters to the new AMI meters. We are starting with the larger meters and then will schedule the smaller meters. The carpeting was installed in the back of the Village Hall. We will have a scheduled power outage on October 16<sup>th</sup> from 4am – 6 am. Ahead of the outage the generators were tested and the well 3 generator is not working.

The 2023 budget worksheet was reviewed.

A motion was made by Wayne, seconded by Ted to approve the purchase of an extension shaft for the outboard motor from Oxbo Marine for \$863. Motion carried.

The MEUW District Dinner Meeting is November 10<sup>th</sup> at Hi-Way Harry's in Johnson Creek. Out of the commissioners at the meeting Don is interested in going. Have to check Glen's availability.

There was discussion on the upcoming treatment plant permit renewal. The testing/monitoring has been completed. MSA is reviewing the submission before it is given to the DNR.

The lead lineman report was given by Cade. There were 2 outages on Hickory Road. One cause from a blown fuse and the other from a primary cable failure. They have been working on the drainage at the Community Hall and getting GPS coordinates in the Diamond Map program. There is a new service installed on Spring Creek Rd and Pivot Point. They also are working on changing out the lights at the Fire Department.

Barry gave the operator report. The treatment plant permit was discussed a little more. The pumping and flow charts were reviewed. Everything has been running smoothly.

The next meeting is scheduled for November 14<sup>th</sup>. The time is changing to during the day, and can always be changed back if it doesn't work out. The meeting is scheduled for 9 am.

A motion was made by Wayne, seconded by Ted to adjourn. Meeting adjourned.

**Minutes for Meeting held on November 14, 2022**

The meeting was called to order at 9:30 am by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber, Kevin Neu and Jamie Kulkee.

The minutes from the meeting held on October 10, 2022 were reviewed. A motion was made by Dennis, seconded by Ted to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Wayne to approve the October vouchers #42305-42351 October WPPI Energy Power Bill, and the electronic transfers for a total of \$567,643.17. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. An update was given on the water main project. There might be some minor lawn care issues in the spring, but overall the project is complete. We have felt the project went really well. The company was nice to work with. The second coat of blacktop will be done in spring. The water AMI modules are increasing 16% to \$100/unit from \$85. There are long wait times when ordering. The US Cellular contract is being reviewed for its upcoming renewal. Boardman Clark has reviewed the contract and it is ready to give to US Cellular. Karcz was here to test poles. Noticed that poles from 1980 & 1989 are bad and in need of replacing. New London Utilities had arrestors that they were not able to use, so we purchased them to increase our inventory. A recap of the ATC outage was given. The generator at the electric shop failed when the power went out. Fabick/CAT checked it over and suggested replacing a couple sensors. Mike Gentry is our ESR from WPPI. He will be retiring January 1<sup>st</sup>. The new hire will shadow Mike for a few weeks. The charter phone transfer will take place at the end of the month.

There was discussion about purchasing a F450 Chassis as a replacement for one of our current trucks. The village is currently looking at an F550. We will try to transfer the box if possible. A motion was made by Ted, seconded by Don to approve the purchase of the F450 Chassis replacement for \$54,937. Motion carried.

A motion was made by Dennis, seconded by Wayne to approve the purchase of 2 safety harnesses for a cost of \$649.55. Motion carried.

The 2023 budget was reviewed.

MSA is reviewing our upcoming treatment plant permit renewal. It is a 5 year permit that starts in June 2023.

The lead lineman report was given by Cade. The planned ATC system outage was October 16<sup>th</sup>. They have a list of projects they are currently working on. These include: switching to a new transformer at Pivot Point, upgrading underground on Hickory Road, a new customer on Cardinal Lane, new pole changeouts, annual training in Hartford, hydrant flushing is done, and starting Hwy E project today.

The operator report was given by Barry. The well 3 radium is within the limits. The 4<sup>th</sup> quarter sample is sent in. It will take 6 weeks to get the results. We reviewed quotes for media changeout on well 3. It is recommended that the media is changed every 15-20 years. We are currently on year 17. Barry recommends that we should replace the media in well 3. The pumping and flow chart graphs were reviewed.

The Public Power week winners were drawn as follows:

\$100 – Patti Donegon	\$50 – Walter Holz	\$50 – Mark Weidner
\$50 – Ron Stern	\$50 – Brett Przybyl	\$50 – Martin Wojcik
\$50 – Wendy Becker		

The next meeting is scheduled for December 12<sup>th</sup> at 9 am.

A motion was made by Don, seconded by Ted to move to closed session. Roll call vote taken with a yes vote by everyone. Meeting is now in closed session.

A motion was made by Ted, seconded by Don to adjourn the meeting. Meeting adjourned.

### **Minutes for Meeting held on December 12, 2022**

The meeting was called to order at 9:00 am by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Todd Tessmann, Barry Moder, Cade Schreiber, Kevin Neu and Jamie Kulkee. Ted Engelbart was absent.

The minutes from the meeting held on November 14, 2022 were reviewed. A motion was made by Dennis, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Wayne to approve the November vouchers #42352-42384, November WPPI Energy Power Bill, and the electronic transfers for a total of \$418,926.53. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. Our current phone system, Verizon, is not going to provide support for CDMA at the end of this year. This will affect our SCADA system. Some older style cell phones might also not work after the changes. We received a quote from LW Allen to upgrade our system. The software would be \$2700 and the installation cost \$11,000. We are going to look into other options. The APPA Rally in Washington DC is coming up and registrations have to be in soon. Glen and Ted are interested in going. Todd will be contacting Laurie to see if she would like to go.

The 2023 budget was reviewed and discussed. A motion was made by Don, seconded by Dennis to approve the 2023 budget as presented. Motion carried.

The upcoming treatment plant permit renewal was discussed. The application has been submitted to the DNR and now we wait for a draft permit that should arrive in the beginning of the new year.

Cade gave the lead lineman report. There were no unplanned outages. There was a planned outage on Hickory Road for approximately 1 hour to replace old underground cable. There was a street pole hit Friday night. A new service was put in on Hickory Rd and a new home was built on Mark Ln. They have been changing out poles that failed inspection last month. The fire department lighting conversion project is complete. The holiday decorations have been hung.

Barry gave the operator report. The pumping report and treatment plant flows charts were reviewed. All is running well at the treatment plant. They have a DNR inspection on Monday morning.

The next meeting is scheduled for January 9, 2023 at 9 am.

A motion was made by Wayne, seconded by Don to adjourn. Meeting adjourned.