

Minutes for Meeting held on January 7, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Bruce Nekich, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber, and Jamie Kulkee. Shane Kaemmerer and Chad Buelter also observed the meeting. Dennis Uecker was absent.

The minutes from the meeting held on December 3, 2018 were reviewed. A motion was made by Wayne, seconded by Ted to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Ted to approve the December vouchers #40392-40430, December WPPI Energy Power Bill, and the electronic transfers for a total of \$215,516.40. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. Glen and Todd attended the WPPI board meeting in December.

There was discussion about the waste oil tank that is near well 2. Options involving removal of the tank and a new tank were discussed.

A motion was made by Don, seconded by Wayne to authorize the electric rate case submission. Motion carried.

The decision was made to postpone Lineman U Training this year due to Cade and Shane getting their water licenses.

An update was given for the proposed treatment plant phosphorous plan that was submitted to the DNR.

Barry gave the lead operator report. This are going well at the treatment plant.

Cade gave the lead lineman report. There were no outages to report in November or December. Some projects they have been working on are a new house on South German Road, the Safro building, and a new pole for a car vs pole accident on County Rd R.

The next meeting is scheduled for February 4th.

A motion was made by Ted, seconded by Wayne to adjourn. Meeting adjourned.

Minutes for Meeting held on February 4, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Bruce Nekich, Todd Tessmann, Cade Schreiber, and Jamie Kulkee. Ted Engelbart was absent.

The minutes from the meeting held on January 7, 2019 were reviewed. A motion was made by Wayne, seconded by Don to approve the minutes as submitted. Motion carried.

A motion was made by Dennis, seconded by Wayne to approve the January vouchers #40431-40464, January WPPI Energy Power Bill, and the electronic transfers for a total of \$210,005.93. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. A recap of the superintendents' conference was given. WPPI contracted with Power System Engineering who offers a mapping product. Todd is going to get more information for the budget in the fall. We are currently in an electric rate case with the PSC. We were also chosen for a PSC Billing Audit. We experienced some cold weather-related issues during the cold spell Wisconsin had. The influent sensors in lifts 5, 2 and 6 for District #1 failed and the East Griffith Lift had sensor issues. There was also a main break Saturday February 2nd on Ann St. We are exploring options of setting up phantom phone numbers to direct phone calls relating to issues in each of the districts. This would be set up similar to our voicemail and would notify them when a message is received. We would then be able to promote this number and not have to worry about personnel changes in Districts #1 and #2.

Todd gave a review of the chemical building cost and an estimated timeline. The estimated project cost will roughly be \$200,000. The engineers are getting costs together.

There was discussion on financing the chemical building. The utility commission recommends using the local bank Hustisford State Bank for financing \$175,000 - \$200,000.

A motion was made by Wayne, seconded by Don to approve MSA to advertise for bids of the treatment plant chemical building. Motion carried.

The lead lineman report was given by Cade. The poles on Oakwood Boulevard are out. The underground Safro service was completed. There were no outages to report.

The next meeting is scheduled for March 4th.

A motion was made by Dennis, seconded by Wayne to adjourn. Meeting adjourned.

Minutes for Meeting held on March 4, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Bruce Nekich, Ted Engelbart, Todd Tessmann, Cade Schreiber, Barry Moder and Jamie Kulkee.

The minutes from the meeting held on February 4, 2019 were reviewed. A motion was made by Dennis, seconded by Ted to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Wayne to approve the February vouchers #40465-40511, February WPPI Energy Power Bill, and the electronic transfers for a total of \$235,775.52. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. He gave an update on the AMI project. He met with Bill Amelse from Honeywell. The treatment plant blacktopping is going to wait until we are closer to doing the phosphorous project, probably around June/July. Glen and Todd attended the APPA Legislative Rally in Washington DC. The web server failed this morning. This is preventing us from accessing the SCADA system from outside of our network. Todd met with Hubbard Sanitary District #2 on Saturday March 2nd to discuss the upcoming treatment plant phosphorous project. Things went well.

The bids for the wastewater treatment plant chemical feed building were reviewed. Bids from Symbiont Construction Inc, MZ Construction Inc, and Koch's Telecommunication Service Inc were submitted and discussed. A motion was made by Don, seconded by Ted to award construction of the chemical feed building to Symbiont Construction Inc contingent of engineering approval for \$142,700.

A motion was made by Wayne, seconded by Dennis to approve a list of items to be placed on the Lebanon Sportsmans Club auction March 31st. The surplus items include street lights, a pump, hose, fuel tanks, pressure washer, old scale, 3 point sickle mower, chainsaw, and Milwaukee tool set. Motion carried.

Barry gave the lead operator report. He informed everyone that they will be doing maintenance on the low zone tower sometime this year. The treatment plant is running well.

Cade gave the lead lineman report. There were no outages to report. Cade and Shane will be attending ground water distribution classes to receive their wastewater licenses.

The next meeting is scheduled for April 8th at 4:30 pm.

A motion was made by Wayne, seconded by Ted to adjourn. Meeting adjourned.

Minutes for Meeting held on April 8, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Bruce Nekich, Ted Engelbart, Todd Tessmann and Jamie Kulkee. Zak Bloom from Wegner CPA's was also in attendance.

Zak presented an overview of the 2018 audit performed by Wegner CPA's.

The minutes from the meeting held on March 4, 2019 were reviewed. A motion was made by Ted, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Dennis, seconded by Ted to approve the March vouchers #40512-40559, March WPPI Energy Power Bill, and the electronic transfers for a total of \$159,957.89. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. The 2-way radio project is complete. The miscellaneous items that were taken to the Lebanon Sportsman's Club auction sold for a profit of \$776.76. Tree trimming went very well this year. Asplundh was here for 3 weeks and got a lot done. WPPI got everything running again on the web server that was down last month. We have had one reported scam call by a customer regarding disconnection of their electricity. The Rural Water Conference was attended by Todd, Shane and Dennis. Todd gave an update on that.

An update was given on the electric rate case.

The engineers have reviewed the building requirements for the phosphorous project and have determined that we are able to change the building specs of the project and that will lower the cost by approximately \$5000.

A motion was made by Don, seconded by Wayne to make a recommendation to the Village board to approve borrowing \$200,000 from Hustisford State Bank for the Wastewater Treatment Plant Phosphorous upgrades.

The water system inspection report was reviewed. The overflow spout of the low zone tower needs to be brought down to within 12 inches of the ground. This was the only significant deficiency that was listed. This needs to be in compliance by September 30, 2019. We will speak with Utility Service Company who services our water towers.

There were no electric outages to report.

The next meeting is scheduled for May 6th at 4:30 pm.

A motion was made by Don, seconded by Ted to adjourn. Meeting adjourned.

Minutes for Meeting held on May 6, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Mike Grant, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber and Jamie Kulkee.

The minutes from the meeting held on April 8, 2019 were reviewed. A motion was made by Dennis, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Ted to approve the April vouchers #40560-40605, April WPPI Energy Power Bill, and the electronic transfers for a total of \$232,494.46. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd Tessmann. Todd reviewed transformer testing. They are going to test transformers in the field so they know whether they know the schedule they need to follow for disposal. The borrowing for the wastewater treatment plant phosphorous project was approved. There are still 3 electric utility customers that are still disconnected.

The current electric rate case has been more expensive this case compared to previous cases.

Todd and Barry have been in contact with Symbiont regarding the treatment plant chemical building. They would like to wait until things dry out to begin the project.

The lead operator report was given by Barry. The deficiencies from the DNR water system inspection report have all been addressed. The commission would like to see an estimate at the cost of fixing the overflow spout. The lower priority deficiencies will be addressed and changes implemented if needed. The low zone tower will be down sometime in July-August for painting and maintenance. Otherwise the wastewater treatment plant is running well.

Cade gave the lead lineman report. There were no outages to report. They will be working on the Level Valley Road line. Cade and Shane finished water school in Madison and took a refresher course in Plover. They will hopefully be taking the test in October.

The next meeting is scheduled for June 3, 2019.

A motion was made by Dennis, seconded by Ted to move to closed session. A roll call vote was taken with all votes yes and they entered closed session.

A motion was made by Don, seconded by Dennis to adjourn. Meeting adjourned.

Minutes for Meeting held on June 3, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber and Jamie Kulkee. Mike Grant absent.

The minutes from the meeting held on May 6, 2019 were reviewed. A motion was made by Dennis, seconded by Ted to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Wayne to approve the May vouchers #40606-40642, May WPPI Energy Power Bill, and the electronic transfers for a total of \$208,109.03. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. There was a refund given due to a billing error at a property on Lake Street. The total refund was \$2,683.37 split between 4 customers. We are working on finding a solution with WPPI so that this doesn't happen again. Todd is interested in attending a SEL seminar. The cost would be \$350 if he is able to attend.

Cade gave the lead lineman report. There was an outage on Lakeview road on May 15th due to lightning. Juneau was called in to assist with their vacuum excavator. There was a tree down on Hilltop road causing a partial outage for 1 customer. The next section of the Level Valley road project is complete. Cade and Shane have started tree spraying.

A motion was made by Wayne, seconded by Ted to approve hiring Logan Boldt as an intern for the summer and while attending school at a wage of \$15/hour. Motion carried.

The rate case hearing is tentatively scheduled for July 9th.

There is nothing to update regarding the treatment plant chemical building.

There was discussion on the utility portion of road repairs for the driveway leading up to the high zone tower. A motion was made by Don, seconded by Dennis to approve the repair of the driveway at a cost of \$2785. This is the utility portion of the bill split with the village. Motion carried.

The air conditioning unit at the electric shop is in need of replacement. The wall where it is located also needs to be repaired due to water damage. This should be completed before the shop is painted. A motion was made by Wayne, seconded by Ted to approve the purchase of an air conditioning unit from Klecker's for \$2466. Motion carried.

Barry gave the lead operator report. Utility Service Company has started maintenance on the water towers today. They are going to paint it in either July or August.

The compliance maintenance report was reviewed. A motion was made by Dennis, seconded by Don to approve the 2018 Compliance Maintenance Report and submit it. Motion carried.

The next meeting is scheduled for July 8th at 4:30 pm.

A motion was made by Wayne, seconded by Ted to adjourn. Meeting adjourned.

Minutes for Meeting held on July 8, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Cade Schreiber and Jamie Kulkee. Mike Grant absent.

Congratulations to Don Baumann for receiving the MEUW Charlie Bradburn award for years of service

The minutes from the meeting held on June 3, 2019 were reviewed. A motion was made by Ted, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Dennis, seconded by Don to approve the June vouchers #40643-40685, June WPPI Energy Power Bill, and the electronic transfers for a total of \$204,459.62. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. The air conditioning is installed and running at the electric shop. Todd showed a picture of the new unit to everyone. The East Griffith lift control is replaced. Now all have new controls that have exactly the same functions. There were 36 transformers that were picked up. The customers on the west side of Oakwood Blvd were sent letters about converting the services to underground. They are planning on tentatively boring in August.

A motion was made by Wayne, seconded by Don to approve proceeding with the electric rate case and hearing scheduled for July 9, 2019. Motion carried.

An update on the treatment plant chemical building was given. The building has been ordered and are estimating it will be in place by the end of August and operational by the end of October.

The lead lineman report was given by Cade. There were several outages to report. A large oak tree knocked down primary & secondary on west Oakwood Blvd. 16 customers were out of power for a couple of hours. The night of June 27th, 5 customers were out for 1 hour on Lake Drive due to high winds/trees. A customer on Butternut Court was out for 21 hours due to a bad service that needed repair before reconnection. There was also a customer on Hillcrest Rd that had a service taken off the house. Juneau Utilities also needed help after the storms so the guys helped with underground problems there a couple times. The next phase of the Level Valley Rd project is finished. There are a couple of new services to put in. Shane and Logan have been turning valves. They have 83 done so far, with 1 valve needing to be replaced.

Todd gave the lead operator report. The low zone tower will be taken down on 7/11 for painting and maintenance.

The next meeting is scheduled for Monday August 5, 2019.

A motion was made by Wayne, seconded by Ted to adjourn. Meeting adjourned.

Minutes for Meeting held on August 5, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Mike Grant, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber and Jamie Kulkee.

The minutes from the meeting held on July 8, 2019 were reviewed. A motion was made by Don, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Dennis, seconded by Ted to approve the July vouchers #40686-40729, July WPPI Energy Power Bill, and the electronic transfers for a total of \$241,574.85. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. There was discussion on a high water bill that occurred with the meter reads done on July 31st. Todd believes that a high pressure situation was created when the valve failure on the low zone tower. This caused the toilet to run at a high rate. The water meter had usage of 110 (000) gallons of water used for the month of July. The customer was notified on July 31st of the high read. The commission approved to adjust the bill to a lower usage of 12(000) gallons. Testing is complete on the transformers for PCB testing. There were 71 transformers that were tested and 2 tested high for PCB contamination. Those transformers are now labeled so when they are taken out of service the proper disposal guidelines will be followed. An update was given on the Oakwood Boulevard project. All of the easements are collected. Boring is expected to begin in September. All of the customers effected have also been notified.

The annual WPPI meeting is scheduled for September 18th & 19th. The meeting will take place in Elkhart Lake, WI. Please let Todd or Jamie know if you are interested in attending.

More information will be shared next month regarding the oil test results on substation equipment.

An electric rate case update was given. The hearing was held on July 9th. There were not any public appearances. The rates were approved and will be effective 8/1/19 and billed for the first time in September.

An update was given on the treatment plant chemical building. They are meeting on Friday August 9th for a preconstruction meeting.

The lineman resignation will be discussed in closed session.

The lead lineman report was given by Cade. Cade and Shane went to Wisconsin Rapids for mutual aid with our bucket truck. They were there July 23-26. The Level Valley road project is finished. All that remains is some minor boring that will be done next spring.

Discussion on private well permit ordinance is tabled until next month.

The lead operator report was given by Barry. The low zone tower will be disinfected the week of August 12th.

A motion was made by Don, seconded by Ted to move to closed session. A roll call vote was taken, yes was voted by all. Moved to closed session.

A motion was made by Don, seconded by Ted to move into open session. Motion carried.

A motion was made by Don, seconded by Ted to set up a closed session meeting for Monday August 12th at 4:30 pm to discuss employee compensations. Motion carried.

The next regular commission meeting is scheduled for September 9th at 4:30 pm.

A motion was made by Ted, seconded by Don to adjourn. Meeting adjourned.

Minutes for Special Meeting August 12th, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, and Todd Tessmann.

A motion was made by Don, seconded by Wayne to move into closed session. A roll call vote was taken with a unanimous yes.

A motion was made by Don, seconded by Ted to move back into open session. Motion carried.

A motion was made by Don, seconded by Dennis to schedule a closed session meeting Monday August 19th at 4:30 pm to discuss employee proposal. Motion carried.

A motion was made by Don, seconded by Wayne to adjourn. Meeting adjourned.

Minutes for Special Meeting August 19th, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, and Todd Tessmann.

There was discussion on the lineman position.

There was discussion of MEUW comparative benefits.

A motion was made by Wayne, seconded by Ted to adjourn. Meeting adjourned.

Minutes for Meeting held on September 9, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Todd Tessmann, Barry Moder, Cade Schreiber and Jamie Kulkee. Mike Grant and Ted Engelbart were absent.

The minutes from the meeting held on August 5, 2019, August 12, 2019 & August 19, 2019 were reviewed. A motion was made by Dennis, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Dennis to approve the August vouchers #40730-40766, August WPPI Energy Power Bill, and the electronic transfers for a total of \$311,412.64. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was presented by Todd. Cade has completed 2 out of the 3 water tests to receive his water license. He will receive his \$3000 compensation on his next paycheck with the understanding that the 3rd test will be completed. We are switching the online account that we use with WPPI from e-care to myAccount. There are added customer benefits with the new account, and it will set us up for easier transitions when we get AMI. WPPI is offering an APPA scholarship every 3 years. We are planning on using ours next year. The electric shop was painted last week.

We are waiting to hear from the engineer on the oil tests that were performed on the substation equipment.

There was an update given on the treatment plant chemical building. The water line is in. The building is expected to be delivered in November. We need to pour the cement slab for the building yet. A handout was given about the breakdown of Hubbard Sanitary District #1 & #2 of their share of the plant addition. Both districts have been notified about these upcoming expenses.

The lead lineman report was given by Cade. There were no outages to report. They have been working at the treatment plant preparing for the building. They have also been preparing for the Oakwood Boulevard project.

There was discussion about the private well permit ordinance. Our current ordinance states that private wells need to be inspected every year. The DNR/State ordinance states that they need to be inspected every 5 years. We will draft an ordinance recommendation to present to the Village Board next month.

The lead operator report was given by Barry. The low zone tower repairs and cleaning are complete. The DNR concerns are completed. The wastewater treatment plant is looking good.

There was discussion about the advertising of the lineman position. We will use a template to form an application for interested applicants to complete. A motion was made by Wayne, seconded by Don to approve the job description and request the position to be posted on MEUW Line Lines. Motion carried.

The next meeting is scheduled for October 7th.

A motion was made by Wayne, seconded by Dennis to adjourn. Meeting adjourned.

Minutes for Meeting held on September 23, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Todd Tessmann and Ted Engelbart.

A motion was made by Wayne, seconded by Dennis to move into closed session. A roll call vote was taken with all voting yes.

A motion was made by Don, seconded by Ted to move back into open session. Motion carried.

A motion was made by Ted, seconded by Wayne to offer Kevin Neu a position for waste/water operator, per the offer sheet presented. Roll call vote was taken – Glen: yes, Wayne: yes, Don: yes, Dennis: yes, Ted: yes. Motion carried.

A motion was made by Dennis, seconded by Ted to adjourn. Meeting adjourned.

Minutes for Meeting held on October 7, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber and Jamie Kulkee. Mike Grant was absent. Also in attendance was Marty Dreischmeier from WPPI.

Marty Dreischmeier gave a presentation about WPPI.

The minutes from the meeting held on September 9, 2019 and September 23, 2019 were reviewed. A motion was made by Dennis, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Ted to approve the September vouchers #40767-40804, September WPPI Energy Power Bill, and the electronic transfers for a total of \$292,635.69. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. MEUW's Meet & Eat night is scheduled for October 22nd at 6 pm at Hi-Way Harry's in Johnson Creek. Commission members interested in attending need to let Todd or Jamie know by October 14th. The new waste/water operator Kevin Neu will start October 28th.

There was a discussion about the engineers recommendation regarding oil test results for the substation equipment. They recommend doing a complete test of the substation regulators every 5 years. The estimated cost is \$20,000-\$25,000. We are going to add it to the budget for 2020.

Todd and Jamie submitted the costs of our rate case that we just completed to Mallory at WPPI questioning if the charges were high compared to other cases. She contacted the PSC and they are investigating the charges and will be in contact with us.

An update was given on the treatment plant building. The concrete pad is complete. The building is supposed to be delivered the beginning of November.

Todd gave an update on the lineman applications. We have received 6 applications.

The lead lineman report was given by Cade. There was 1 outage on September 20th. It was on County DJ. A tree branch took out a line and 28 people were out of power for about 1 hour. There was another outage on October 2nd. Lightning caused an outage on County DJ that affected 1 customer for 3.5 hours. They are working on the Oakwood Blvd underground conversion, the Sinissippi Point Rd conversion, and installing LED street lights. They replaced a pole that broke on Hilltop Road.

A motion was made by Wayne, seconded by Don to recommend to the Village Board to change the Private Well Permit Ordinance from the current 1 year to 5 years. Motion carried.

The lead operator report was given by Barry. There are 2 lift station valves that they couldn't get closed. We have had over 4 inches of rain. We did not experience any overflows with the increased rain amounts, but we will have a violation for the phosphorous limit.

Our next meeting is scheduled for November 4th at 4:30 pm.

A motion was made by Wayne, seconded by Ted to adjourn. Meeting adjourned.

Minutes for Meeting held on November 4, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber and Charity Grulke. Mike Grant and Don Baumann were absent.

The minutes from the meeting held on October 7, 2019 were reviewed. A motion was made by Ted, seconded by Wayne to approve the minutes as submitted. Motion carried.

A motion was made by Dennis, seconded by Ted to approve the October vouchers #40805-40843, October WPPI Energy Power Bill, and the electronic transfers for a total of \$235,289.34. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. The substation reclosure controls will be ordered in 2019. The Lake Street Inn is under new ownership. Todd let the commission know that they were given a required deposit amount that needs to be paid.

Options for the well 3 chlorinator were discussed. A motion was made by Wayne, seconded by Ted to approve the upgrade the tablet container with Energenecs for a cost of \$1,700. Motion carried.

The winners for the Public Power Week raffle were drawn. The \$100 bill credit prize went to David Bock. The 6 - \$50 bill credit prize winners were: James Czuprynski, Nathan & Rebecca Uhlman, Karen Dechant, Karl Kroening, Mark Connolly, and Arland & Kris Kluewer. Congratulations to the winners.

The budget worksheet was reviewed.

The lead lineman report was given by Cade. On October 21st there were 7 customers without power for approximately 45 minutes due to a tree branch. Early morning on October 29th there was an outage on Anthony Island where 6 customers were without power for about an hour. October 30th there was an underground failure and 15 customers were out for about 2 hours.

The lead operator report was given by Barry. There was a wastewater violation for the total suspended solids after we received heavy rains. Barry was able to increase the amount of ferric used to get under the regulated monthly amount so there was just the 1 week violation. Other than that he said we are prepared for winter.

The next monthly meeting is scheduled for December 9th at 4:30 pm.

A motion was made by Dennis, seconded by Wayne to move into closed session. Motion carried.

A motion was made by Dennis, seconded by Ted to adjourn. Meeting adjourned.

Minutes for Meeting held on December 9, 2019

The meeting was called to order at 4:30 pm by Glen Falkenthal. Also in attendance were Wayne Schultz, Don Baumann, Dennis Uecker, Ted Engelbart, Todd Tessmann, Barry Moder, Cade Schreiber and Jamie Kulkee. Mike Grant was absent.

The minutes from the meeting held on November 4, 2019 were reviewed. A motion was made by Dennis, seconded by Ted to approve the minutes as submitted. Motion carried.

A motion was made by Don, seconded by Wayne to approve the November vouchers #40844-40887, November WPPI Energy Power Bill, and the electronic transfers for a total of \$268,979.85. Motion carried.

The monthly report was reviewed and accepted as submitted.

The managers report was given by Todd. We have received a check in the amount of \$11,776 from the Public Service Commission as a refund for charges paid during our rate case. We currently use Dynamics as our accounting software program. This program will no longer receive updates after 2023 and not be able to be used after 2028. WPPI will be looking into programs to switch over to. The treatment plant flows were discussed. In reviewing the SCADA data, it was noted that flows in August and September were normal and then in October the flows doubled. The November flows have also remained high. It was discovered that the meter measuring the effluent needed to be adjusted. This has since been resolved. The APPA Legislative Rally will be held February 24-26 in Washington D.C. Todd and Cade are both going to be carrying over a few days of vacation this year due to staffing shortages.

The 2020 budget was discussed. A motion was made by Ted, seconded by Dennis to approve the 2020 budget. Motion carried.

An update was given about the AMI implementation. Cade, Kevin and Todd met with WPPI about the electric meters. They will come already programmed and ready to install. Todd estimates that we will start with single phase electric meters in 2020 and the remainder will be done in 2021 and after.

US Cellular submitted an application to modify the high zone tower cellular antennas. They are proposing a few location changes at the top of the tower. Todd is going to propose a safety rail addition as part of their changes.

There was discussion about dental and life insurance options being offered to employees. There is a meeting scheduled with our insurance agent on December 18th to discuss dental insurance options. Todd is going to continue to check on the life insurance options.

A new well 3 chlorinator was put in last week.

An update on the treatment plant chemical building was given. There have been delays from the originating company. It should be delivered by the end of this week.

The lead lineman report was given by Cade. There were no outages to report. The Oakwood Boulevard project is finished. They are going to try to do tear-out when Logan is here over break.

The operator report was given by Barry. PFAS are a group of chemicals that is found in plastics and other things. The DNR and EPA are focusing more attention on these chemicals and what an "appropriate"

level can be consumed before it is too harmful. It is likely that testing these levels in the water supply will be required in the future. The wastewater numbers have been good this month. He has been working with Todd on the chlorinator issues.

The next meeting is scheduled for January 6th, 2020.

A motion was made by Don, seconded by Wayne to move into closed session. A roll call vote was taken with a yes vote from everyone in attendance.

A motion was made by Wayne, seconded by Ted to adjourn. Meeting adjourned.