

## **MINUTES OF THE REGULAR BOARD MEETING - OCTOBER 7, 2013**

The regular board meeting of the Village of Hustisford was called to order by Village Board President **Dennis Uecker** at 201 South Lake Street, Hustisford, Wisconsin at 7:00PM in accordance with the Notice of Meeting delivered to trustees on October 4, 2013

**Trustees Present:** Mary Jensen, Mike Grant, Bob Knueppel, Louis Linsmeyer, Bruce Nekich and Ted Engelbart

**Trustees Absent:** none

**Others Present:** Kim Hopfinger, Emily Meisenberg, Matt Pieper, Grace Degner, Chief Dan Link, Dennis Hundt and Todd Tessmann

### **Public Appearances:**

Grace Degner appeared before the board on behalf of the Industrial Development to ask for donations for them to publish an updated brochure featuring all of the area businesses. They published one a few years ago with the help of donations, but the current one has become very outdated. The board indicated they would include discussion on this when they review the 2014 budget. Todd Tessmann also indicated that the utility would most likely be able to donate for this brochure. Grace also asked about the possibility of committee meeting minutes going on the website. Kim said once they were approved, it would be no problem to put them on the website along with the monthly meeting minutes that are already on there.

### **Minutes:**

Bob made a motion, seconded by Mary, to accept the September full board meeting minutes with 1 correction. The motion carried unanimously.

### **Bills:**

Mary made a motion, seconded by Ted, to approve the September bills with check #40511- #40551 for a total of \$57,126.86. The motion carried unanimously.

### **Utility:**

Todd Tessmann gave an update on the utility. He also indicated he and Kim are working on getting health insurance quotes.

**Police Committee:**

Chief Link went over the monthly police report. Link talked about the success of the full scale safe schools drill that was held in the village on October 5<sup>th</sup>. This event was grant funded and had over 250 participants. Ted indicated that as an evaluator for the drill, he was disappointed that he was stuck in a room and not able to actually see anything that was going on with the drill. Chief Link explained that the company handling the event moved the evaluators inside due to the weather. Link indicated he would bring up the problem with the evaluators when he has a final meeting with the company. Ted commended the Chief for the great job he did in getting this full scale drill coordinated.

Louis made a motion, seconded by Ted to approve a Street Use permit for Hustisford High School for the Homecoming Parade on October 10<sup>th</sup> and to waive the \$50 street use permit fee. The motion carried unanimously.

Louis made a motion, seconded by Ted, to approve operator's licenses for Clinton Chapman, Ginger Hathaway, Brian Kingsbury, Jeffrey Grunzel, Erin Ray and Julie Kaiser. The motion carried unanimously.

Trick or Treat will be held Sunday October 27<sup>th</sup> from 2-4pm.

**Finance Committee:**

The board reviewed the proposed 2014 Library Budget. There is no increase in the budget from 2013. Mary made a motion, seconded by Louis, to approve the 2014 Library budget to go to the Joint Meeting as recommended by the finance committee. The motion carried unanimously.

The board discussed the fact that they will begin to follow proper procedure in approving minutes. The board will just be approving full board minutes at the full board level and committees will approve their own committee minutes.

The board discussed the Billing Ordinance for the Hustisford Fire Department to Recover Costs for Incident Responses involving non residents. Chief Matt Piper was in attendance to answer any questions the board might have on it. The Town of Hustisford and the Town of Hubbard will model the same ordinance the Village is adopting. The Ordinance will only be effective provided the Townships adopt the ordinance. Louis made a motion seconded by Mary to approve Ordinance 176-9 of the Municipal Code Regarding Roadway Emergency Response Fees and to accept the fees as presented by the Fire Department. The motion carried unanimously. A copy of the Ordinance and the fees is attached to these minutes.

**Public Works Committee:**

Ted made a motion, seconded by Mary to approve the Mi-De Snowplowing Contract for 2013/2014 as recommended by the public works committee. The motion carried unanimously.

Bob Knueppel brought up the possibility of including extra money in the borrowing when the village refinances the 2006 debt issue which will also include adding on the 3 short term notes at the Hustisford State Bank that have been taken out to cover the Dam Project and the River Project expenses. This money would be used to do crack-filling, seal coating that should be done on various village streets. Mary made a motion, seconded by Ted, to refer this to the finance committee. The motion carried unanimously. Kim will have Phil Cosson from Ehlers prepare some options for additional borrowing when the finance committee meets with him.

A Public Works Committee Meeting was scheduled for Tuesday October 29th at 7pm.

**Parks Committee:**

Louis made a motion, seconded by Ted, to approve the sale of baseball field fence ads as recommended by the Parks Committee to be made by Dodge County Signs and sell at the following costs:

4 ft. x 8 ft. - \$450

4ft. x 16 ft. - \$900

4ft. x 24 ft. - \$1,350

The motion carried unanimously.

Louis made a motion, seconded by Ted, to approve the quote from Sterman Services, LLC for \$4,270 for Lions Park Lawn Repair as recommended by the parks committee, with the money to come out of the project borrowing. The motion carried unanimously.

A Parks Committee Meeting was scheduled for Wednesday November 6th at 7pm.

**Dam Advisory Committee:**

Uecker gave an update on the status of the Canning dam removal and Rock River Channel Improvement Project.

Dennis stated that the bond stays in effect until the end of the project.

Dennis informed the board that change order 10 which was approved in the past for \$3,050.00 should have been for \$3,824.00, but the invoice was misinterpreted. Bob made a motion, seconded by Mike, to amend change order #10 to include the \$774 that it was short. The motion carried with Louis opposed.

Louis made a motion, seconded by Ted, to approve Stantec invoices #723895 for \$2,751.56 and #716827 for \$3,398.27 as recommended by the Dam Committee. The motion carried unanimously.

Uecker gave an update on the Wetland Restoration Project.

Louis made a motion, seconded by Bob, to approve Invoice 11 from General Engineering for \$4,648.89. The motion carried unanimously.

With no other business before this board, Louis made a motion, seconded by Ted, to adjourn. The motion carried unanimously.