

## **MINUTES OF THE REGULAR BOARD MEETING OCTOBER 6, 2014**

The regular board meeting of the Village of Hustisford was called to order by Village Board President **Dennis Uecker** at 201 South Lake Street, Hustisford, Wisconsin at 7:00PM in accordance with the Notice of Meeting delivered to trustees on October 3, 2014

**Trustees Present:** Mary Jensen, Mike Grant, Bob Knueppel, Harold Yates, Bruce Nekich and Ted Engelbart

**Trustees Absent:** None

**Others Present:** Kim Hopfinger, Chief Dan Link, Sean Donahue, Kim Koronka, Todd Tessmann, Dennis Hundt, Don Baumann, Joel Lammers, Mike Harold and Will Yates

### **Public Appearances:**

Sean Donahue a resident at 247 North Ridge Street spoke to the board regarding his concerns with speeding on North Ridge Street by Bethany School. He stated it was the worst before and after school at drop off and pick up time. He asked the board if signs could be put up stating this was a school zone and to slow down. Bruce indicated that this would go on the next police committee agenda to discuss solutions for the problem.

Kim Koronka appeared before the board to update the board on the Fall Harvest Festival in the downtown area on Saturday October 11<sup>th</sup>. Kim is the owner of a new store downtown called Creative Expressions and is putting on the event. Kim is requesting a donation from the village to help pay for expenses at this event. The board did not feel comfortable making a donation to an event that was being put on by an individual. Donations are budgeted for groups and organizations that hold events in the village. The board did recommend that Kim work on forming a downtown association or something similar to help with putting on events in the future.

Joel Lammers – 827 E. Lakeview- appeared before the board regarding a letter he received from the building inspector with concerns about a berm by his property

that is also in the Village right of way. The letter stated the berm needed to be removed within 30 days. A copy of this letter is attached to these minutes. Mr. Lammers stated that when he had a contractor put the berm in in 2004 it was discovered after the fact that part of the berm was in the village right of way. Mr. Lammers was told at that time by the village president that until the road would need to be dug up, he could leave the berm where it was. He was told by the president at that time that if the village would need to dig up the road; Mr. Lammers would be responsible for moving the berm. This matter never went before the village board for discussion or approval at that time. Village officials are now also concerned because Mr. Lammers is in the process of selling this property and the board feels the new owner should be aware that this berm is in the village right of way and should not be responsible for the cost of removing it. Mr. Lammers is requesting that the village allow the berm to stay unless the village needs to use the right of way for some reason. He feels it has been there for 10 years already and has enhanced the property. Bob Knueppel stated his concerns with the maintenance of the berm. The board also had concern that there is a fire hydrant in the berm. Kim stated that she had the fire department look at the hydrant and they stated that they could easily get access to the hydrant the way it is now. Mr. Lammers stated that he has disclosed to the potential buyer that it is in the right of way. After more discussion, Ted made a motion, seconded by Bruce, that it be made known to the potential buyer in the written offer that the village may require them to move the berm in the future; that the future buyer is aware that they must properly maintain the berm according to village ordinance and provide access to the fire hydrant; that the fire department puts in writing that the hydrant is accessible ; that Kim notes on the special assessment letter that there is a berm that the future buyer will be responsible for moving if need be and that Joel Lammers sign a Memorandum of Understanding with the Village that he will disclose this information to the prospective buyers. Mike Harold of Oconomowoc Realty was also in attendance with Mr. Lammers and agreed that this would all be included in the offer to closing documents. The board was polled: bob –N, Ted –Y, Mary – Abstained, Bruce –Y, Harold –N, Mike –Y and Dennis –Y. The motion carried. Copies of the memorandum of understanding and letter from the fire department are attached to these minutes.

## **Minutes:**

Harold made a motion, seconded by Ted, to accept the September full board meeting minutes as presented. The motion carried unanimously.

**Bills:**

Harold made a motion, seconded by Mary, to approve the September bills with check #41121 - #41153 for a total of \$63,852.27. The motion carried unanimously.

**Utility:**

Todd gave an update on the utility.

Todd spoke about the need for a new phone system. The current system is 15 years old. The current system was \$35,000. The prices have come down over the years and it will be approximately \$15,000 for the new system. Under the new system, it looks as though the monthly bills will go down also. The utility will be purchasing the new system with Frontier and based on the current percentage of what the Village pays for the phone system, the Village portion for the purchase of the new system will be approximately \$3,000. The utility is willing to pay for the purchase up front so that the village and other departments have the chance to budget for this over the next few years if necessary.

**Police Committee:**

Chief Link went over the monthly police report.

Mary made a motion, seconded by Ted, to approve an operator's license for Rachel Nichols. The motion carried unanimously.

There was a reminder that Trick or Treat is scheduled for Sunday October 26<sup>th</sup> from 2pm – 4pm.

**Finance Committee:**

Mary made a motion, seconded by Ted, to approve a change to the employee handbook regarding residency requirement. Per State Requirements we will remove the 10 mile residency requirement and change it to a 30 minute maximum response time for emergency call in employees. The motion carried unanimously.

Bob made a motion, seconded by Harold to approve the assessor contract with J & L Appraisals, LLC at a cost of \$3,400 for assessment services in 2015 and a maximum of \$800 to complete the Annual Assessment Report which is now required by the Department of Revenue. The motion carried unanimously.

Bob made a motion, seconded by Harold that the Village does not make a donation to the Fall Harvest Festival being sponsored by Kim Koronka. The motion carried unanimously.

There was discussion on the 2015 library budget. Both the township and village will see a 7.05% increase in their appropriations to the library on the proposed budget. Mike stated that the finance committee approved recommending the board approve the budget as presented with Bruce opposed. Mary made a motion, seconded by Mike, to approve the library budget as presented with the Village appropriation being \$52,132.22 in 2015. The board was polled. Bob –N, Ted –Y, Mary –Y, Bruce –N, Harold N, Mike –Y, Dennis –Y. The motion carried 4-3. Bruce wanted to go on record as stating that the reason he voted no was because the Village is going to see no increase in income and if the Village appropriates \$3,000 extra dollars to the library, where does this money get taken from. Bruce also stated he would like to discuss the 50/50 library contract with the Township of Hustisford in the future.

Dennis reported that the Highway 60 property annexation paperwork is into the state. A meeting was scheduled for October 21<sup>st</sup> at 7pm to discuss the use of this property and also the correspondence from the WI D.O.T regarding access to this property. The meeting will include the Village board, the Utility Commission and the Industrial Park committee.

#### **Public Works Committee:**

The snowplowing contract discussion was tabled and will go to the public works committee first.

A public works committee meeting was scheduled for Tuesday October 28<sup>th</sup> at 7PM.

Leaf Vac. Has started and will run until November 20<sup>th</sup>.

**Parks Committee:**

A Parks Committee meeting was scheduled for Wednesday October 29<sup>th</sup> at 7PM

Finance moved their meeting from Monday October 27<sup>th</sup> to Thursday October 30<sup>th</sup> @ 6:30PM so they would have numbers from the other committees.

**Dam Advisory Committee:**

There was discussion on the wetlands restoration Monitoring and Inspection latest requirement to replace the trees that have been flooded out. The board felt that the Village should not be responsible to pay for this again because they made everyone involved aware of the yearly flooding problem and the trees were approved at the time they were put in. The board will try to get this issue postponed until spring. The board also talked about having the inspector that is making these requirements come and talk to the board for clarification.

**Library Budget Revisited:**

Mary made a motion, seconded by Ted, to reconsider the vote on the library budget and to not approve the budget as presented due to the fact that we do not have budget restraint numbers from the state and the board does not know yet what they will have to work with on the budget. The motion included sending the budget to a joint meeting with the library board and Township for discussion. The board was polled and the motion carried unanimously. Kim will notify the library board in writing that the Village did not approve the budget at this time.

With no other business before this board, Mary made a motion, seconded by Ted, to adjourn. The motion carried unanimously.