

Police and License Committee of the Village of Hustisford

Meeting Minutes

May 23, 2016

Opening: The regular meeting of the Police and License Committee of the Village of Hustisford was called to order at 4:30 p.m. on May 23, 2016 in the Hustisford Village Hall by Committee Chairman Ted Engelbart

Present:

Police Chief Dan Link, Dennis Uecker, Ted Engelbart, Mary Jensen and Mike Grant.

1.) Public Appearances: None

2.) Approval of Minutes from the April 26, 2016 meeting: A motion was made to approve the minutes by Mary Jensen and seconded by Mike Grant. The motion carried.

3.) Discussed procedure to review and grant licenses. Chief Link presented the committee with a new policy order # 16-64 that he had formulated after conducting research on policies presently utilized by other similar municipalities. Chief Link explained that this policy would ensure consistency in the granting of licenses which would be reviewed by the police and license committee after a thorough investigation of the applicant by the police department. The policy also delineates the factors that would be utilized to deny an applicant a license. Ted Engelbart made a motion to present this new policy to the full board for approval at the next village board meeting. This motion was 2nd by Mary Jensen and passed unanimously.

4.) Chief Link discussed the present situation relative to arrears and forfeitures. Chief Link stated that from January 2016 through April 2016, \$947.00 had been collected in forfeitures. There are presently 35 active writs. Chief Link informed the committee that computer problems with the TRACS program had hampered his officers from clearing up more of these forfeitures/arrears. The TRACS program is fully functional now and he will be assigning these tasks to his officers.

5.) Chief Link briefed the committee on the departments 2015 goals & objectives informing the committee that the department was still dealing with issues related to the hard drive crash of the police computer. There had been several installing's of Badger TRACS and subsequent reinstalling downloads conducted. Presently all aspects are functional with the squad desktop files and the municipal court files being successfully transferred. Word 365 software was installed on both desktops.

The chief informed the committee that it will become necessary for a new laptop for squad #1 to be budgeted to replace the present 2008 Toughbook presently being used. Chief Link explained that the present computer will not meet the minimum criteria for software applications in TRACS and Spillman programs. The board agreed that this issue should be a priority in order to maintain the high level of police service presently being provided.

6.) Discussed the school zone signs and postings. Chief Link stated that the present school zone signs and postings are in the appropriate areas. He explained that the students are picked up and dropped off in these areas and therefore motorist should be apprised and warned of this increased pedestrian activity. Upon hearing the chief's recommendation to retain these warning signs the committee agreed that the signs/warnings were in fact appropriate.

7.) Discussed operator's license for Britley Grulke and after hearing of the recommendation by the chief the committee will request approval of same by the full board.

8.) Discussed street use permit for LSA Lakefest on July 9th and after hearing of the recommendation by the chief the committee will request approval of same by the full board.

9.) Schedule next police and license committee meeting. The next police and license committee is scheduled for Monday, June 20, 2016 at 4:30pm.

10.) Adjournment: A motion was made by Mary Jensen and seconded by Mike Grant to adjourn the meeting. The motion carried

Minutes submitted by: Ted Engelbart