

**MINUTES FROM THE FINANCE AND ADMINISTRATION COMMITTEE:
APRIL 27, 2015**

Committee Present: Mary Jensen, Josh Prescher and Mike Grant

Committee Absent:

Others Present: Kim Hopfinger, Candy Graulich and Dennis Uecker

The meeting was called to order by Finance and Administration chairman Mike Grant.

Discuss/Approve Minutes from March Finance Meeting:

Mary made a motion, seconded by Dennis, to approve the minutes from the March finance committee meeting as presented. The motion carried unanimously.

Update on Highway 60 Property:

Dennis stated that the Industrial Park Development Committee had met to discuss the highway 60 property. The committee felt there was no rush to take down the house, just in case a future buyer would be interested in keeping it there. The committee felt that it was time to put up a sign on the property advertising that commercial/industrial property was available. The committee also felt that the Village should have Mike Laue from MSA write up a profile of the property and its allowable uses in case interested developers call the village hall for information. Dennis also stated that he and Todd Tessmann have had discussions with the adjoining property owner, Mr. Fleischer. Fleischer is interested in annexing his property into the Village in the future. Dennis also stated that Wayne Wellhoefer is interested in taking down the garage on the property. This would be at no cost to the village. Kim will include the sign, the profile and the removal of garage on the May regular board agenda for discussion and approval.

Discuss Joint Library Agreement:

There was some discussion on the current joint library agreement with the township and the funding for this. Library Director Candy Graulich was in attendance at this meeting. Candy explained to the committee how the funding from Dodge County is distributed to libraries. Dave Margelofsky – President of the library board – plans to meet with County Representative Larry Bischoff to discuss

the library funding and ways to increase the County share. After that meeting is done, we will set up a joint meeting with Mr. Bischoff, the Village Board, the Town Board and the Library Board to discuss the funding. Candy also felt talking to the County Board of Supervisors could be beneficial.

Discuss Village Attorney Services:

The current Village Attorney – Karen Christianson will be retiring soon. Attorney Ian Prust who currently works under Karen will be taking over her communities when she leaves. The committee felt now was a good time to explore options for village attorney services before deciding if we will stay with our current firm – O’Meara Law Firm. Josh stated that the son of a local person practices municipal law. He will get the contact information to Kim so at some point we could get a quote for services from him. This will remain a finance agenda item until options are ready to go to the full board.

Discuss Possible 2016 Budget Freeze/Reduction Recommendations for Departments:

There was discussion by the committee that if the committee is going to recommend a budget freeze or reduction from departments, that the committee send them a letter by June. This will remain an agenda item for finance so it is not forgotten to be done.

Discuss Community Hall Lease:

The committee reviewed section 4 in the lease regarding alterations to the property. The section states the Lessee shall not, without first obtaining the written consent of Lessor, make any alterations, additions, or improvements, in, to or about the premises. The committee all agreed that this statement means if the Hustisford Hall Association wants to make any changes structurally, they needed to bring the matter before the Village board before doing so.

Review March Budget Report:

The committee reviewed the March budget report.

With no further business before this committee, Mary made a motion, seconded by Dennis, to adjourn. The motion carried.